

August 31, 2017  
2110268

Mr. Jason Berndt  
Michigan Department of Environmental Quality  
Resource Management Division  
Community Drinking Water Unit  
P.O. Box 30241  
Lansing, MI 48909-7741

RE: Village of Vicksburg, Kalamazoo County, MI,  
Wellhead Protection Grant, Quarterly Progress Report

Dear Mr. Berndt:

On behalf of the Village of Vicksburg, we are submitting the Progress Report for the fourth quarter. The quarterly report form and minutes are attached. Please contact me if you have any questions or need additional information.

Sincerely,

**Prein&Newhof**



Michael A. Schwartz, P.E.

MAS:ms

Enclosures: Progress Report  
Minutes  
Agenda (August 31, 2017)

cc: Tracy Locey, Village of Vicksburg (via email)



# Wellhead Protection Grant Program

## Quarterly Team Meeting Progress Report

A Quarterly Team Meeting Progress Report must be submitted once each quarter during the agreement period. To complete the report, **list the activities from Table 2: Grant Assistance Tabulation that were in progress during the quarter for which you are submitting the report.** Enter the completion date or the anticipated completion date of those activities as well as any comments that are relevant to the completion date. Please submit report to MDEQ.

**Community: Village of Vicksburg**

**Date: 08/31/2017**

Activity From Table 2 (located in the agreement)	Anticipated Completion Date	Comments
Quarterly Meetings (Consulting services)	09/30/2017	Quarterly meeting - agendas, minutes, quarterly reports, annual report, meeting attendance and coordination, etc. Copies of public information developed
Public Education (Consulting Services)	09/30/2017	Public education activities conducted throughout year. Receipts for promotional items purchased.
Contaminant Source Inventory (Consulting Services)	09/30/2017	Updated contaminant source inventory

Team Member Signatures:

*Michael Schwart*  
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*Jeff Perchemts*  
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*Michael Tichon*  
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*Bill Brumley*  
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*Rand Smith*  
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*Tracy L Loley*  
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*Steve Goss*  
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Printed Name:

*Michael Schwart*  
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*Jeff Perchemts*  
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*Michael Tichon*  
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*Bill Brumley*  
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*Rand Smith*  
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*Tracy L Loley*  
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*Steve Goss*  
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Michigan Department of Environmental Quality  
 Resource Management Division  
 Community Drinking Water Unit  
 Attention: Jason Berndt  
 P.O. Box 30241  
 Lansing Michigan 48909-7741

**Village of Vicksburg**  
**WELLHEAD PROTECTION PROGRAM**  
**Team Meeting – August 31, 2017 (Quarter 4)**

**MINUTES**

**1. Wellhead Protection Team – Attendance and Team Members**

	<b>Name</b>	<b>Organization</b>	<b>Email</b>
<input checked="" type="checkbox"/>	Michael Schwartz	Prein&Newhof	mschwartz@preinnewhof.com
<input type="checkbox"/>	Jim Mallery	Village of Vicksburg - Manager	jmallery@vicksburgmi.org
<input checked="" type="checkbox"/>	Jeff Reicherts	Kalamazoo County Health Department	JDREIC@kalcounty.com
<input type="checkbox"/>	Thomas Fevig	Bridge Organics	thomasfevig@aol.com
<input checked="" type="checkbox"/>	Steve Goss	Vicksburg Community Schools	sgoss@vicksburgschools.org
<input checked="" type="checkbox"/>	Tracy Locey	Brady Township	tlocey@vicksburgmi.org
<input checked="" type="checkbox"/>	Michael Tichvon	Angels Crossing Golf, Village	Tichvon12@hotmail.com
<input type="checkbox"/>	Randy Schippers	Village DPW	<u><a href="mailto:rschippers@vicksburgmi.org">rschippers@vicksburgmi.org</a></u>
<input checked="" type="checkbox"/>	Ron Smith	Sunset Lake Association	rsmith@vicksburgmi.org
<input checked="" type="checkbox"/>	William Brumleve	Village Citizen	billbrumleve@hotmail.com
<input type="checkbox"/>	Tracy McMillan	South County Fire Authority	<u><a href="mailto:tmcmillan@skcfa.org">tmcmillan@skcfa.org</a></u>
<input type="checkbox"/>	Bill Hunts	Vicksburg – Planning Commission	<u><a href="mailto:Hoots123@aol.com">Hoots123@aol.com</a></u>
<input checked="" type="checkbox"/>	Don Ulsh	Schoolcraft Township	dulsh@schtwp.org

Mr. Schwartz welcomed everyone to the meeting. Sign-in sheet was passed around for signatures along with an agenda (copy enclosed).

**2. Grant Status – The current proposed grant was discussed**

- Major section update – Contaminated source inventory (Chapter 3)
- New large maps of contaminated sites are laminated for community events.

- 2017-2018 Grant – Village applied for another year of grant. Discussed products and promotional material to purchase with grant to attract people to display tables. Discusses numerous items and will look at carabiners (renew supply), along with re-usable shopping bags and can coolers.

**3. Public Education and Participation – the following items were outlined:**

- Public Education Opportunities – 2017 Taste of Vicksburg – Did not occur event was cancelled
- Public Education Opportunities – 2017 VCS Tailgate (fall) – September 8, 2017.
  - Tent will be coordinated with Vicksburg Schools. Steve Goss to verify location is reserved.
  - Event runs from 4:30 pm – 6:00 pm. Set-up tents is 3:30
  - Randy Schippers from the Village to coordinate tent and banner for event.
  - Mike S. to send out notice for volunteers
  - Survey on public education efforts and its effectiveness will be conducted
- Village is verifying “Connect the Drops” and Kanoe the Kazoo and still on-going and if not will remove from website.
- Village will update website to promote new CSI maps and report
- Vicksburg Community Schools involvement (Red & White publication)
  - Steve G. to send Mike articles that were used for the past year.
- Sunset Association Meeting –
  - Meeting was held on June 7<sup>th</sup>.
  - Ron Smith distribution materials at meeting. Materials included: “Septic Tanks – Why should I pump my tank”, Can my water softener discharge to my onsite sewage treatment system?”, and 4 page brochure , “Practical tips for home and yard”. Copy of information is included with last quarter’s minutes.
  - Ron reported on ongoing weed control and chemical application on Sunset Lake.
  - Ron reported on the Goose Control Program and that it has been very effective
  - New facebook site to promote items on Sunset lake activities  
<https://www.facebook.com/SunsetLakeWaterTrail/>
  - There is an evasive crawfish in the lake area that has now been reported.

**4. Next Meeting – All meetings at 11:45 am**

- Thursday November 30, 2017 (Quarter 1)

**Village of Vicksburg**  
**WELLHEAD PROTECTION PROGRAM**  
**August 31, 2017 (Quarter 4)**

**AGENDA**

**1. Wellhead Protection Team – Introductions**

- Circulate Sign-In Sheet

**2. Grant Status**

- 2016-2017 Grant
  - Public Education –
  - Major section update – Contaminated source inventory
- 2017-2018 Grant
  - Submitted

**3. Public Education and Participation**

- Public Education Opportunities – 2017 VCS Tailgate (fall) – September 8, 2017
  - Volunteers?
  - Time of Event?
- Inform and involve community about wellhead protection – Newsletter Document – Village used website to highlighted household hazardous waste information.
- Village is now promoting Rain Barrel Sale, “Connect the Drops” and Kanoe the Kazoo.
- Inform and involve community about wellhead protection – Newsletter Document – suggest new CSI maps and report
- Vicksburg Community Schools involvement (Red & White publication)
- Sunset Association Meeting – Wednesday June 7<sup>th</sup> at 6:00 at Sunset Lake Park Pavilion
  - Update

**4. Next Meeting – All meetings at 11:45 am**

- Thursday November 30<sup>th</sup> or December 7, 2017 (Quarter 1)