

**Village of Vicksburg  
Site Plan Review Application**

**Return completed application to 126 N. Kalamazoo, Vicksburg,  
Michigan 49097 with:**

- Site Plan Fee
- Ten (10) full size copies of the site plan
- Environmental Checklist
- Stormwater Management Plan and Stormwater Calculations
- Stormwater BMP O&M Agreement and Recording fee

Office Use Only: Date Application Received: _____ Date of PC Meeting: _____ Notices Published/Mailed: _____
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*APPLICANT*

Name: \_\_\_\_\_  
Address: \_\_\_\_\_  
Phone: \_\_\_\_\_ Email: \_\_\_\_\_

*OWNER (if different than Applicant)*

Name: \_\_\_\_\_  
Address: \_\_\_\_\_  
Phone: \_\_\_\_\_ Email: \_\_\_\_\_

*PROPERTY*

Address of Property: \_\_\_\_\_  
Tax ID #(s) of Property: \_\_\_\_\_  
Legal Description (attach additional sheets if necessary):

\_\_\_\_\_  
\_\_\_\_\_

*REQUEST*

Briefly describe the request (attach additional sheets if necessary):

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Applicant Signature

Date



**Village of Vicksburg  
Environmental Checklist**

This checklist has been designed to assist businesses and developers in identifying and complying with state, county and local environmental permits and requirements. Please note that this checklist generally pertains only to state, county and local environmental permits. Additional permits and approvals may be required from the Village of Vicksburg or other government agencies. **This form must be completed and returned to the Village when a site plan is submitted.**

This checklist is not a permit application form; businesses are responsible for obtaining information and permit application forms from the appropriate government offices. Compliance and proper registration with applicable state, county and local requirements is required for site plan approval in the Village of Vicksburg. The Village will forward a copy of this form to the South County Fire Authority.

**Name of Business:** \_\_\_\_\_

**Property Address:** \_\_\_\_\_

**Name of Business Owner:** \_\_\_\_\_

**Mailing Address:** \_\_\_\_\_

**City:** \_\_\_\_\_ **State:** \_\_\_\_\_ **Zip Code:** \_\_\_\_\_

**Telephone:** \_\_\_\_\_ **Fax:** \_\_\_\_\_

**Email address:** \_\_\_\_\_

**Business Manager / Operator:** \_\_\_\_\_

**Type of Business** (type of activities to be carried out at the proposed business– include all processes and operations): \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

**I affirm that the information submitted in this form is accurate.**

**Owner's Signature:** \_\_\_\_\_

**Date:** \_\_\_\_\_

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Applicable

- |   |   |   |
|---|---|---|
| 1. Does the project involve renovating or demolishing all or portions of a building?  | Y | N |
| 2. Does the existing building (if applicable) contain asbestos?   | Y | N |
| 3. Are there wetlands present on the property?  | Y | N |
| 4. Has a wetlands determination been made?  | Y | N |
| 5. Is the property within the 100-year flood plain?   | Y | N |
| 6. Does the project involve any work (dredging, filling, draining, construction, etc.) in, across or under:<br>○ river, stream, creek, ditch, drain, lake, pond or swamp; or<br>○ wetlands; or<br>○ floodplain (i.e. an area that may have or has ever had standing or flowing water)?                | Y | N |
| 7. Does the project involve any earth change activity, including the disturbance of the natural cover, within 500 feet of a lake or stream?   | Y | N |
| 8. Will the project change the natural cover or change the natural land topography (including cut and fill), or otherwise disturb an area greater than one acre in size?  | Y | N |
| 9. Does the project involve construction which will disturb five or more acres?   | Y | N |
| 10. Does the project involve any clearing, grading or earth moving in a public road right-of-way?   | Y | N |
| 11. Does the project involve new curb cuts or improved access to a public road?   | Y | N |
| 12. Has the on-site retention of all storm water runoff been provided?  | Y | N |
| 13. Does the project discharge storm water runoff off site? If Yes, where?<br>○ Third party<br>○ County drain<br>○ Vicksburg storm sewer system<br>○ Lake, river or stream<br>○ Wetland<br>○ Other (please specify) _____   | Y | N |
| 14. Are stream, drain and lake edges to be protected with natural vegetative buffer strips; are protective buffer strips 20-feet in width or greater? ( <i>Note: Site conditions such as slope angle, slope length and soil type may need greater widths for adequate environmental protection.</i> ) | Y | N |
| 15. Has pre-treatment been provided of storm water discharges?  | Y | N |
| 16. Have design provisions been made to accommodate periodic access of heavy equipment needed for regular maintenance of the storm water management system?   | Y | N |
| 17. Does the project involve the discharge of any type of wastewater or cooling water (including air conditioning) to a storm sewer, drain, lake, stream, or other surface water?   | Y | N |

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- |  |        |
|--|--------|
| 18. Does or will the property contain a water well? If yes, please identify the type of well and the number (if known): _____<br>○ single family well(s); _____ active _____ abandoned _____ sealed/closed wells<br>○ multi-family or multi-unit water well system, or a facility (such as a factory or restaurant) which serves a large number of employees/customers; _____ active _____ abandoned _____ sealed/closed wells<br>○ irrigation well(s) _____ active _____ abandoned _____ sealed/closed wells<br>○ monitoring well(s) _____ active _____ abandoned _____ sealed/closed wells | Y    N |
| 19. Does the project involve the installation, connection or alteration of any sanitary waste collection or connection to a public sanitary sewer line?  | Y    N |
| 20. Does the project involve construction or alteration of the community water system or extension of a public water main or the addition, removal or relocation of a fire hydrant?  | Y    N |
| 21. Will the project or facility discharge anything other than sanitary waste to the municipal sewer?  | Y    N |
| 22. Does the project have floor drains? If yes, to which system will they be connected? ( <i>Note: Floor drains are not allowed to be connected to a storm sewer/drain, drywell, leaching basin, or septic system.</i> )<br>○ sanitary sewer;<br>○ on-site holding tanks;<br>○ state approved discharge system; or<br>○ other (please specify) _____   | Y    N |
| 23. Does the project involve the generation of large quantities of dust?   | Y    N |
| 24. Does the project involve the discharge of liquids, sludge, wastewater and/or wastewater residuals into or onto the ground?   | Y    N |
| 25. Does the project involve the on-site reuse, treatment, storage or disposal of hazardous waste?   | Y    N |
| 26. Is the project site to be used for asphalt emulsion, cement manufacturing, feedlots, fertilizer manufacturing, petroleum refining, phosphate manufacturing, steam electric, or coal or mineral mining, processing or dressing?   | Y    N |
| 27. Does the project involve burning, landfilling, transferring or processing of any type of solid non-hazardous wastes on site?   | Y    N |
| 28. Does the project involve installation, construction, reconstruction, relocation, or alteration of any process or process equipment (including air pollution control equipment) which has the potential to emit air contaminants?   | Y    N |
| 29. Does the project involve transport of the contents of a holding tank, special waste or the transport of hazardous or non-hazardous liquid industrial waste?  | Y    N |
| 30. Does the site use storage tanks for holding petroleum products or other hazardous chemicals? If yes, are the tanks:<br>○ Underground Storage Tank(s)    _____ Quantity    _____ Capacity<br>○ Above Ground Storage Tank(s)    _____ Quantity    _____ Capacity   | Y    N |

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31. Does the project involve a facility for the storage or mixing of agricultural chemicals, or the storage or handling of agricultural manure? Y    N
32. Does the project involve the storage of other chemicals, petroleum products or salt on the property? Y    N
33. Does evidence exist that the project site is, or may be affected by environmental contamination from previous activities?  
 - If yes, has an Environmental Survey been completed for the project site? Y    N  
*Contact your legal advisor.—An Environmental Survey can identify the need to conduct a Phase I Environmental Site Assessment for purposes of environmental liability protection.*
34. Does any portion of the site fall under MI Part 201 of PA 451 1994, “Michigan Sites of Environmental Contamination”? Y    N
35. Is any portion of the site subject to corrective action under the MI “Leaking Underground Storage Tank Program”? Y    N
36. Are you or the site owner currently involved in any compliance discussion with the Office of the Attorney General regarding this project or any other facilities under your ownership? Y    N

Please list hazardous substances (see definition), hazardous waste, industrial waste, oil, or salt products expected to be used, stored, generated, or recycled on site, or transported to/from site. Quantities should reflect maximum volumes on site at any one time. Attach Material Safety Data Sheets for each chemical or provide on computer disc. Attach additional pages if necessary.

	<b>Chemical Common or Trade Name</b>	<b>Chemical Components</b>	<b>Form*</b>	<b>Maximum Quantity</b>	<b>Storage**</b>
1					
2					
3					
4					

\*Form:            L = Liquid; PL = Pressurized Liquid; PG = Pressurized Gas; S = Solid

\*\*Storage:      AST = Above-ground Storage Tank; UST = Underground Storage Tank;  
 PT = Portable Tank D = Drum; WC = Wooden Container; O = Other (specify)