

Vicksburg governmental meetings are now held at the new municipal building. Entrance to the building is off of Richardson St, just North of the Vicksburg Water Tower.

AGENDA

1. Call to Order
2. Pledge of Allegiance
3. Moment of Silence
4. Roll Call
5. Approval of Agenda
6. Scheduled Appearances
7. Public Official Appearances –
8. Citizens' Comments for agenda items only (3 min limit)
9. President Tim Frisbie Comments:
10. Approval of General Consent Agenda
 - a. Minutes of the Regular Council Meeting: August 18, 2025
 - b. Warrant Reports: Total \$578,445.41
 - c. Event Requests:
 - i. Vicksburg High School Homecoming Parade Sept 19, 2025 Wilson, Prairie and Main St Closure –
 - ii. Community Impact Weekend: The Bridge Church HV Pavilion Oct 19th
 - iii. Mobil Vendor Application: Cinderella's Food Truck Harvest Fest. H.V.
 - d. Correspondence – None
11. Village Council Action Items:
 - a. Water System Improvements & Kalamazoo Street Sanitary Sewer Replacement: This proposal includes preliminary data collection services necessary for the upcoming the water system improvement and sanitary sewer replacement project. Staff is recommending a motion, support, and approval for the village manager to enter into with Prein & Newhof to complete this initial work for this project. The project is related to the Congressional Direct Spending support related to Congressman Tim Wlaberg's support. This work needs to be completed and the results would be able to be used for multiple years. The Contract is not to exceed \$70,000.00. There is sufficient funds within the sewer/water fund departments.
12. Village Manager Report (Mallery)
13. Committees
 - a. Tree
 - b. Parks and Rec
 - c. KATS
 - d. Planning Commission
 - e. SKCSA – Sewer
 - f. SKCFA – Fire

Village of Vicksburg
Village Council Regular Session
7:00 P.M., Monday, July 21, 2025
126 N. Kalamazoo, Vicksburg, MI 49097

14. Citizen's Comments for non-agenda items only (3 min limit)
15. Village Trustee's Time
16. Village President's Time
17. Adjournment

Citizens may view Village of Vicksburg Governmental meetings live at:

<https://www.youtube.com/@villageofvicksburggovernme7775>



MINUTES

- I. Call to Order: President Frisbie called the meeting to order at 7:01 PM.
- II. Pledge of Allegiance: The Pledge of Allegiance was recited.
- III. Moment of Silence: Those willing and present took a moment of silence.
- IV. Roll Call: The following members were in attendance: President Tim Frisbie. Trustees: Gail Reisterer, Ryan Wagner, Chad Kissinger, Carl Keller, and Wendy Pheils. Also, in attendance were: Village Manager Jim Mallery, Police Chief Scott Sanderson, and Village Clerk Christian Wines. Absent and excused, Trustee Jessica Cox.
- V. Approval of Agenda: Mallery added item XI (d)—Farm to Table Addendum. Keller moved to approve the agenda as amended, seconded by Kissinger. Motion carried 6-0 with a voice vote.
- VI. Scheduled Appearances: None.
- VII. Public Official Appearances: None.
- VIII. Citizens' Comments (Agenda Items): None.
- IX. President Tim Frisbie Comments: Frisbie asked drivers to be careful and look out for motorcyclists.
- X. Approval of General Consent Agenda: Kissinger moved to approve the general consent agenda as presented, seconded by Pheils. Motion carried 6-0 with a roll call vote.
 - a. Minutes of the Regular Council Meeting: July 21, 2025
 - b. Warrant Reports: Total \$ 290,020.67
 - c. Event Requests:
 - i. Cruisin' the Sweets LLC (food truck): Saturdays in Sept & Oct
 - ii. Hall N Weenies (food truck): Saturdays in Sept & Oct
 - d. Correspondence: None.
- XI. Council Action Items:
 - a. Mallery and Sanderson spoke on ordinance 310—updating the blight ordinance. Multiple Council Members had comments and questions. Keller moved to approve the ordinance as presented, seconded by Reisterer. Motion carried 6-0 with a roll call vote.
 - b. Mallery spoke on an automotive hoist for DPW. Keller moved to approve the purchase of the automotive hoist in an amount not to exceed \$8,825.00, seconded by Kissinger. Motion carried 6-0 with a roll call vote.
 - c. Mallery spoke on a proposal from Prein & Newhof to complete the design phase of the Municipal Parking Lot behind Main St. Wagner moved to have Mallery enter into a contract with Prein & Newhof in an amount not to exceed \$71,300.00, seconded by

Pheils. Multiple Council Members had comments and questions. Motion carried 6-0 with a roll call vote.

- d. Mallery spoke on the proposed addendum by the Farmers Market—to add liquor to the farm-to-table. Keller moved to approve the addendum, contingent on the Farmer's Market receiving a temporary liquor license from the MLCC, seconded by Reisterer. Motion carried 6-0 with a roll call vote.

XII. Village Manager Report:

- a. Mallery provided an update on the BURG Days of Summer and advised that August 27th will be the finale.
- b. Mallery advised that Senior Burg Day will be on September 4th at the pavilion.
- c. Mallery provided an update on the Burg Bucks program.
- d. Mallery provided an update on the Public Improvement Grant Program for businesses within the DDA District.

XIII. Committee Reports:

- a. Tree: Reisterer advised they will be at the BURG Days of Summer on Wednesday.
- b. Parks and Recreation: Pheils advised that the kayaks have been installed. Pheils also advised that there will be a tent for Parks & Rec Master Plan input.
- c. Kalamazoo Area Transportation Services: No update.
- d. Planning Commission: Kissinger advised that MCM received approval for its Site Plan Review.
- e. South Kalamazoo County Fire Authority: Keller advised that they have hired a company to do the accounting for the authority. Keller advised that they have posted the administrator position. Keller advised that the authorities' fund balance is in good shape.
- f. South Kalamazoo County Sewer Authority: No update.

XIV. Citizen Comments (Non-Agenda Items): None.

XV. Village Trustee's Time:

- a. Reisterer, none.
- b. Kissinger, none.
- c. Wagner shared his condolences with the Vickers' family and the family of Dale Richards.
- d. Pheils shared her condolences with the Vickers' family for their loss.

- e. Keller shared that September 6th will be a busy day in the Village—the Lions Club has their fundraising golf outing.

- XVI. Village President's Time: President Frisbie thanked the Vicksburg Foundation Board Members for helping the community. Frisbie asked citizens to give their input on the Parks & Rec Master Plan. Frisbie spoke on how safe the Village is, especially during our events.
- XVII. Adjournment: With there being no further business, the meeting was adjourned at 7:38 pm.

Respectfully Submitted,

Christian L. Wines
Village Clerk

09/11/2025 04:26 PM
 User: CHRISTIAN
 DB: Vicksburg

CHECK REGISTER
 CHECK DATE FROM 08/15/2025 - 09/11/2025

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Check Date	Bank	Check	Vendor	Vendor Name	Amount	
Bank MERCH MERCHANTILE BANK						
08/18/2025	MERCH	1051412 (E)	FULLSTEAM	FULLSTEAM	896.74	V
08/20/2025	MERCH	18522	SKELETONES	SKELETONES	650.00	
08/20/2025	MERCH	18523	LAVALLEY	WILLIAM LAVALLEY	600.00	
08/21/2025	MERCH	18524	1220	ADVANCED TURF SOLUTIONS	6,735.50	
08/21/2025	MERCH	18525	32	AIRGAS USA, LLC	474.41	
08/21/2025	MERCH	18526	AMAZON	AMAZON CAPITAL SERVICES	52.80	
08/21/2025	MERCH	18527	776	CANNEY'S WATER CONDITIONING	29.00	
08/21/2025	MERCH	18528	1050	CITY OF THREE RIVERS	90.00	
08/21/2025	MERCH	18529	COLBY	COLBY INVESTIGATIONS, LLC	1,118.00	
08/21/2025	MERCH	18530	DELTA	DELTA DENTAL	2,337.97	
08/21/2025	MERCH	18531	89	ETNA SUPPLY COMPANY	780.00	
08/21/2025	MERCH	18532	FRED	FREDERICK CONSTRUCTION	18,500.00	
08/21/2025	MERCH	18533	1061	GORDON FOOD SERVICE	565.52	
08/21/2025	MERCH	18534	1547	GRIFFIN PEST SOLUTIONS, INC	83.00	
08/21/2025	MERCH	18535	LADDS	LADD'S	690.91	
08/21/2025	MERCH	18536	876	MCKENNA ASSOCIATES	2,800.00	
08/21/2025	MERCH	18537	629	MOTOROLA SOLUTIONS, INC	45,176.80	
08/21/2025	MERCH	18538	462	MULLIN ENTERPRISES INC.	908.00	
08/21/2025	MERCH	18539	397	NAPA AUTO PARTS	1,175.73	
08/21/2025	MERCH	18540	P & W GOLF	P & W GOLF SUPPLY LLC	347.52	
08/21/2025	MERCH	18541	1117	PITNEY BOWES GLOBAL FINANCIAL SVCS	161.10	
08/21/2025	MERCH	18542	1286	R&R PRODUCTS, INC	2,427.55	
08/21/2025	MERCH	18543	870	RIETH-RILEY CONSTRUCTION CO. INC	181.57	
08/21/2025	MERCH	18544	180	SAFETY SERVICES INC.	210.24	
08/21/2025	MERCH	18545	26	SEVERENCE ELECTRIC CO.	600.96	
08/21/2025	MERCH	18546	STATE CHEM	STATE CHEMICAL SOLUTIONS	1,330.95	
08/21/2025	MERCH	18547	SYSCO	SYSCO GRAND RAPIDS	2,363.77	
08/21/2025	MERCH	18548	TAAN	TAAN, LLC	1,735.00	
08/21/2025	MERCH	18549	THAD REEDE	THAD REEDER AUTOMOTIVE	133.32	
08/21/2025	MERCH	18550	UNUM	UNUM LIFE INSURANCE CO OF AMERICA	1,115.33	
08/21/2025	MERCH	18551	VAC SHACK	VACK SHACK	100.00	
08/21/2025	MERCH	18552	75	VICKSBURG HARDWARE STORE LLC	142.34	
08/27/2025	MERCH	18553	ALLIE	ALLIE GARLAND	600.00	
08/28/2025	MERCH	18554	DEAN CHAP	DEAN CHAPMAN	800.00	
08/28/2025	MERCH	18555	A&L	A&L JANITORIAL INC	450.00	
08/28/2025	MERCH	18556	1220	ADVANCED TURF SOLUTIONS	1,172.54	
08/28/2025	MERCH	18557	33	ALL-PHASE INC.	15,490.00	
08/28/2025	MERCH	18558	1554	ASHPHALT RESORATION, INC	17,263.80	
08/28/2025	MERCH	18559	749	CLEAN EARTH ENVIRONMENTAL SERVICES	5,175.90	
08/28/2025	MERCH	18560	1232	CONTINENTAL LINEN SERVICES	409.31	
08/28/2025	MERCH	18561	1505	CRYSTAL FLASH	1,727.91	
08/28/2025	MERCH	18562	46	CT ELECTRICAL SERVICES, INC	352.50	
08/28/2025	MERCH	18563	1287	EDS BREADS, LLC	132.68	
08/28/2025	MERCH	18564	1061	GORDON FOOD SERVICE	751.59	
08/28/2025	MERCH	18565	84	INDIANA MICHIGAN POWER	1,493.77	
08/28/2025	MERCH	18566	LADDS	LADD'S	546.51	
08/28/2025	MERCH	18567	LOU'S	LOU'S MARKET & DELI LLC	943.80	
08/28/2025	MERCH	18568	MANNIK	MANNIK SMITH GROUP	961.00	
08/28/2025	MERCH	18569	397	NAPA AUTO PARTS	688.32	
08/28/2025	MERCH	18570	PEPSI	PEPSI-COLA	960.30	
08/28/2025	MERCH	18571	R&M	R&M DRAG WELDING & FABRICATING	1,632.62	
08/28/2025	MERCH	18572	REINDERS	REINDERS	277.38	
08/28/2025	MERCH	18573	REVELS	REVELS TURF & TRACTOR, LLC	1,834.47	
08/28/2025	MERCH	18574	MISC	ROBERT WINCHESTER	65.00	
08/28/2025	MERCH	18575	SITEONE	SITEONE LANDSCAPE SUPPLY	1,658.24	
08/28/2025	MERCH	18576	752	SPARTAN STORES, LLC.	345.88	
08/28/2025	MERCH	18577	1543	SUPER FLEET	34.00	
08/28/2025	MERCH	18578	SYSCO	SYSCO GRAND RAPIDS	2,543.01	
08/28/2025	MERCH	18579	VC3	VC3 INC	174.85	
08/28/2025	MERCH	18580	75	VICKSBURG HARDWARE STORE LLC	328.32	
09/04/2025	MERCH	18581	MISC	MIKE MCNAUGHTON	300.00	
09/04/2025	MERCH	18582	BERMUDA	CIT GROUP/ COMMERCIAL SVCS INC	517.99	
09/04/2025	MERCH	18583	FAST TRACK	FAST TRACK CLEANING SERVICES	675.00	
09/04/2025	MERCH	18584	FUTURE	FUTURE AUTOMOTIVE WAREHOUSE	8,825.00	
09/04/2025	MERCH	18585	1547	GRIFFIN PEST SOLUTIONS, INC	139.00	
09/04/2025	MERCH	18586	84	INDIANA MICHIGAN POWER	1,521.73	
09/04/2025	MERCH	18587	1133	KALAMAZOO CITY TREASURER	28,900.00	
09/04/2025	MERCH	18588	LOU'S	LOU'S MARKET & DELI LLC	1,900.00	
09/04/2025	MERCH	18589	MARKIN	MARKIN CO	14,829.50	
09/04/2025	MERCH	18590	881	REPUBLIC WASTE SERVICES	1,090.99	
09/04/2025	MERCH	18591	THE IMAGE	THE IMAGE SHOPPE	2,000.00	
09/04/2025	MERCH	18592	75	VICKSBURG HARDWARE STORE LLC	42.41	
09/04/2025	MERCH	18593	WEED MAN	WEED MAN & MOSQUITO HERO	138.36	
09/04/2025	MERCH	18594	WELLS FARG	WELLS FARGO	187.00	
09/11/2025	MERCH	18595	A&L SUPPLI	A&L SUPPLIES	62.00	
09/11/2025	MERCH	18596	ALLEGRA	ALLEGRA	275.00	
09/11/2025	MERCH	18597	ARGENT	ARGENT INSTITUTIONAL TRUST CO	219,603.13	
09/11/2025	MERCH	18598	B&W	B&W CHARTERS INC	100.00	

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CHECK REGISTER

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CHECK DATE FROM 08/15/2025 - 09/11/2025

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09/11/2025	MERCH	18599	BAUCK	BAUCKHAM THALL	1,203.17
09/11/2025	MERCH	18600	776	CANNEY'S WATER CONDITIONING	29.00
09/11/2025	MERCH	18601	888	CAPOROSSI CONSTRUCTION L.L.C.	540.00
09/11/2025	MERCH	18602	CERTA	CERTASITE, LLC	709.48
09/11/2025	MERCH	18603	CLUB	CLUB PROPHET SYSTEMS	448.00
09/11/2025	MERCH	18604	88	CONSUMERS ENERGY	1,065.43
09/11/2025	MERCH	18605	1232	CONTINENTAL LINEN SERVICES	422.17
09/11/2025	MERCH	18606	DELAGE	DE LAGE LANDEN PUBLIC FINANCE	12,600.00
09/11/2025	MERCH	18607	DENOAYER	DENOAYER FORD	242.62
09/11/2025	MERCH	18608	GALESBURG	DORRANCE FORD	253.50
09/11/2025	MERCH	18609	EPS	EPS SECURITY	693.54
09/11/2025	MERCH	18610	89	ETNA SUPPLY COMPANY	200.00
09/11/2025	MERCH	18611	FINK'S	FINK'S EXCAVATING LLC	3,000.00
09/11/2025	MERCH	18612	1061	GORDON FOOD SERVICE	584.15
09/11/2025	MERCH	18613	GPS	GPS INDUSTRIES	6,570.00
09/11/2025	MERCH	18614	1547	GRIFFIN PEST SOLUTIONS, INC	139.00
09/11/2025	MERCH	18615	897	GROSSMAN HORNE & CANNIZZARO, PC	870.00
09/11/2025	MERCH	18616	84	INDIANA MICHIGAN POWER	1,653.08
09/11/2025	MERCH	18617	LADDS	LADD'S	1,018.11
09/11/2025	MERCH	18618	LAKELAND	LAKELAND ASPHALT CORP	70,093.60
09/11/2025	MERCH	18619	LOWES	LOWE'S	597.89
09/11/2025	MERCH	18620	MICHIGAN P	MICHIGAN PUBLICATIONS	77.50
09/11/2025	MERCH	18621	397	NAPA AUTO PARTS	688.00
09/11/2025	MERCH	18622	PERCEPTIVE	PERCEPTIVE SERVICE & OPERATIONS	2,801.97
09/11/2025	MERCH	18623	402	PREIN & NEWHOF	100.00
09/11/2025	MERCH	18624	1286	R&R PRODUCTS, INC	309.60
09/11/2025	MERCH	18625	RW LAPINE	R.W. LAPINE INC.	996.67
09/11/2025	MERCH	18626	RENAISSANC	RENAISSANCE GOLF MANAGEMENT GROUP	19,239.87
09/11/2025	MERCH	18627	RESTAURANT	RESTAURANT SUPPLY LLC	3,024.80
09/11/2025	MERCH	18628	71	SIEGFRIED CRANDALL, PC	2,580.00
09/11/2025	MERCH	18629	SITEONE	SITEONE LANDSCAPE SUPPLY	126.54
09/11/2025	MERCH	18630	1191	SOUTH CENTRAL MICHIGAN CONSTRUCTION	50.00
09/11/2025	MERCH	18631	1200	SPARTAN DISTRIBUTORS	396.79
09/11/2025	MERCH	18632	752	SPARTAN STORES, LLC.	95.86
09/11/2025	MERCH	18633	791	STATE OF MICHIGAN	33.00
09/11/2025	MERCH	18634	SYSCO	SYSCO GRAND RAPIDS	6,504.18
09/11/2025	MERCH	18635	1243	VERIZON WIRELESS	529.40
09/11/2025	MERCH	18636	639	VESTIS	101.76
09/11/2025	MERCH	18637	CAC	VICKSBURG ARTS	2,625.00
09/11/2025	MERCH	18638	75	VICKSBURG HARDWARE STORE LLC	141.63
09/11/2025	MERCH	18639	VITAL	VITAL RECORDS CONTROL	35.00
09/11/2025	MERCH	18640	VRT	VRT ENTERPRISES, INC.	620.00

MERCH TOTALS:

Total of 120 Checks:

578,445.15

Less 1 Void Checks:

896.74

Total of 119 Disbursements:

577,548.41

Vendor Code	Vendor Name	Description	Inv. Date	Invoice	Amount	Check #	Check Date
A&L	A&L JANITORIAL INC		08/24/2025	199786	450.00	18555	08/28/2025
TOTAL FOR: A&L JANITORIAL INC					450.00		
A&L SUPPLI	A&L SUPPLIES		09/08/2025	5405	62.00	18595	09/11/2025
TOTAL FOR: A&L SUPPLIES					62.00		
1220	ADVANCED TURF SOLUTIONS		08/15/2025	S01363375	298.66	18556	08/28/2025
	ACGC COURSE SUPPLIES - SLOT SEEDER		08/13/2025	S01363962	6,735.50	18524	08/21/2025
	ACGC CHEMICALS - FOLIAR-PAK, ETC		08/20/2025	S01369087	873.88	18556	08/28/2025
TOTAL FOR: ADVANCED TURF SOLUTIONS					7,908.04		
32	AIRGAS USA, LLC		08/11/2025	9163805648	474.41	18525	08/21/2025
TOTAL FOR: AIRGAS USA, LLC					474.41		
ALLEGRA	ALLEGRA		09/02/2025	167866	275.00	18596	09/11/2025
TOTAL FOR: ALLEGRA					275.00		
ALLIE	ALLIE GARLAND		08/27/2025	082725	600.00	18553	08/27/2025
TOTAL FOR: ALLIE GARLAND					600.00		
33	ALL-PHASE INC.		08/26/2025	3505-1217593	11,750.00	18557	08/28/2025
	ACGC PARKING LOT LIGHTS		08/26/2025	3505-1218639	3,500.00	18557	08/28/2025
	ACGC PARKING LOT LIGHTS		08/26/2025	3505-1233055	240.00	18557	08/28/2025
TOTAL FOR: ALL-PHASE INC.					15,490.00		
AMAZON	AMAZON CAPITAL SERVICES		08/18/2025	1T6G-WPNX-4WH3	52.80	18526	08/21/2025
TOTAL FOR: AMAZON CAPITAL SERVICES					52.80		
ARGENT	ARGENT INSTITUTIONAL TRUST CO		09/05/2025	STMT 090525	219,603.13	18597	09/11/2025
TOTAL FOR: ARGENT INSTITUTIONAL TRUST CO					219,603.13		

Vendor Code Inv. Date	Vendor Name Invoice	Description	Amount	Check #	Check Date
1554 08/27/2025	ASHPHALT RESORATION, INC 10998	LOCAL & MAJOR SURFACE MAINTENANCE	17,263.80	18558	08/28/2025
TOTAL FOR: ASHPHALT RESORATION, INC			17,263.80		
B&W 09/09/2025	B&W CHARTERS INC 22106	CHRISTMAS IN THE BURG TROLLEY - DEPOSIT	100.00	18598	09/11/2025
TOTAL FOR: B&W CHARTERS INC			100.00		
BAUCK 09/04/2025	BAUCKHAM THALL 15558	LEGAL SERVICES - AUGUST 2025	1,203.17	18599	09/11/2025
TOTAL FOR: BAUCKHAM THALL			1,203.17		
776 08/15/2025	CANNEY'S 14403TO	WATER CONDITIONING WATER FOR ACGC & OFFICE	29.00	18527	08/21/2025
08/29/2025	15662TO	WATER FOR OFFICE & ACGC	29.00	18600	09/11/2025
TOTAL FOR: CANNEY'S WATER CONDITIONING			58.00		
888 09/10/2025	CAPOROSI CONSTRUCTION L.L.C. 6754	AUGUST STREET SWEEPING	540.00	18601	09/11/2025
TOTAL FOR: CAPOROSI CONSTRUCTION L.L.C.			540.00		
CERTA 08/29/2025	CERTASITE, LLC 12759573	ACGC FIRE SUPRESION TEST	709.48	18602	09/11/2025
TOTAL FOR: CERTASITE, LLC			709.48		
BERMUDA 08/20/2025	CIT GROUP/ COMMERCIAL SVCS INC 125822	ACGC - STAFF SHIRTS	517.99	18582	09/04/2025
TOTAL FOR: CIT GROUP/ COMMERCIAL SVCS INC			517.99		
1050 07/31/2025	CITY OF THREE RIVERS 25-0019714	WATER TESTING - JULY 2025	90.00	18528	08/21/2025
TOTAL FOR: CITY OF THREE RIVERS			90.00		
749 08/14/2025	CLEAN EARTH ENVIRONMENTAL SERVICES 473501	SEWER SYSTEM VACTOR SERVICES	5,175.90	18559	08/28/2025
TOTAL FOR: CLEAN EARTH ENVIRONMENTAL SERVICES			5,175.90		

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INVOICE APPROVAL BY INVOICE REPORT
INVOICE ENTRY DATES 08/15/2025 - 09/11/2025
BOTH JOURNALIZED AND UNJOURNALIZED
BOTH OPEN AND PAID

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Vendor Code	Vendor Name	Description	Amount	Check #	Check Date
Inv. Date	Invoice				
CLUB	CLUB PROPHET SYSTEMS				
09/01/2025	INV3417831	AC POS SYSTEM	448.00	18603	09/11/2025
TOTAL FOR: CLUB PROPHET SYSTEMS			448.00		
COLBY	COLBY INVESTIGATIONS, LLC				
08/17/2025	VPD25-2	BACKGROUND INVESTIGATION - SLATER	1,118.00	18529	08/21/2025
TOTAL FOR: COLBY INVESTIGATIONS, LLC			1,118.00		

Vendor Code Inv. Date	Vendor Name Invoice	Description	Amount	Check #	Check Date
88	CONSUMERS ENERGY				
09/03/2025	201365203258	GAS SERVICE 8/02/25 - 9/02/25 - 708 KENYON ST	25.63	18604	09/11/2025
09/03/2025	202166085396	GAS SERVICE 8/02/25 - 9/02/25 - 12665 S 22ND	23.08	18604	09/11/2025
09/03/2025	203233997851	GAS SERVICE 8/02/25 - 9/02/25 - 210 N MAIN ST	18.00	18604	09/11/2025
		OFC			
09/03/2025	203767901021	GAS SERVICE 8/02/25 - 9/02/25 - 300 N RICHARDSON	18.00	18604	09/11/2025
09/03/2025	203767901022	GAS SERVICE 8/02/25 - 9/02/25 - 210 N MAIN	133.32	18604	09/11/2025
09/03/2025	203767901023	GAS SERVICE 8/02/25 - 9/02/25 - 3129 W V AVE	15.00	18604	09/11/2025
09/03/2025	203767901024	GAS SERVICE 8/02/25 - 9/02/25 - 126 N KALAMAZOO	40.87	18604	09/11/2025
09/03/2025	205280682091	GAS SERVICE 8/02/25 - 9/02/25 - 109 N MAIN	117.36	18604	09/11/2025
09/03/2025	205725616318	GAS SERVICE 8/02/25 - 9/02/25 - 251 W WASHINGTON	18.00	18604	09/11/2025
09/03/2025	205903603096	GAS SERVICE 8/02/25 - 9/02/25 - 210 N MAIN ST BARN	18.00	18604	09/11/2025
09/03/2025	206704121312	GAS SERVICE 8/02/25 - 9/02/25 - 3600 E W AVE	298.71	18604	09/11/2025
09/03/2025	207148142781	GAS SERVICE 8/02/25 - 9/02/25 - 14413 CB MACDONALD WAY	25.63	18604	09/11/2025
09/03/2025	207148142782	GAS SERVICE 8/02/25 - 9/02/25 - 13100 N BOULEVARD	18.00	18604	09/11/2025
09/03/2025	207148142783	GAS SERVICE 8/02/25 - 9/02/25 - 199 E HIGHWAY	30.70	18604	09/11/2025
09/03/2025	207148142784	GAS SERVICE 8/02/25 - 9/02/25 - WATERTOWER	19.27	18604	09/11/2025
09/03/2025	207148142785	GAS SERVICE 8/02/25 - 9/02/25 - 609 SPRUCE ST	137.86	18604	09/11/2025
09/03/2025	207148143118	GAS SERVICE 8/02/25 - 9/02/25 - 300 N RICHARDSON UNIT A	18.00	18604	09/11/2025
09/03/2025	207148143119	GAS SERVICE 8/02/25 - 9/02/25 - 300 N RICHARDSON UNIT B	18.00	18604	09/11/2025
09/03/2025	207148143120	GAS SERVICE 8/02/25 - 9/02/25 - 300 N RICHARDSON UNIT C	18.00	18604	09/11/2025
09/03/2025	207148143121	GAS SERVICE 8/02/25 - 9/02/25 - 300 N RICHARDSON UNIT D	18.00	18604	09/11/2025
09/03/2025	207148143122	GAS SERVICE 8/02/25 - 9/02/25 - 300 N RICHARDSON UNIT F	18.00	18604	09/11/2025
09/03/2025	207148143123	GAS SERVICE 8/02/25 - 9/02/25 - 300 N RICHARDSON UNIT G	18.00	18604	09/11/2025
TOTAL FOR: CONSUMERS ENERGY			1,065.43		

INVOICE APPROVAL BY INVOICE REPORT
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BOTH JOURNALIZED AND UNJOURNALIZED
BOTH OPEN AND PAID

Vendor Code	Vendor Name	Description	Amount	Check #	Check Date
Inv. Date	Invoice				
1232	CONTINENTAL LINEN SERVICES				
08/21/2025	4284486	AC/MAIN OPERATING SUPPLIES	155.32	18560	08/28/2025
08/27/2025	S4237568	AC/MAIN OPERATING SUPPLIES	176.01	18605	09/11/2025
08/27/2025	S4281744	AC/MAIN OPERATING SUPPLIES	31.70	18605	09/11/2025
08/14/2025	S4281744	AC/MAIN OPERATING SUPPLIES	253.99	18560	08/28/2025
08/27/2025	S4282805	AC/MAIN OPERATING SUPPLIES	31.44	18605	09/11/2025
08/27/2025	S4292914	AC/MAIN OPERATING SUPPLIES	183.02	18605	09/11/2025
TOTAL FOR: CONTINENTAL LINEN SERVICES			831.48		
1505	CRYSTAL FLASH				
08/24/2025	274157	ACGC FUEL	848.22	18561	08/28/2025
08/24/2025	274164	ACGC DIESLE	879.69	18561	08/28/2025
TOTAL FOR: CRYSTAL FLASH			1,727.91		
46	CT ELECTRICAL SERVICES, INC				
08/25/2025	6276	WATER SYSTEM WELL SITE MAINTNENACE	352.50	18562	08/28/2025
TOTAL FOR: CT ELECTRICAL SERVICES, INC			352.50		
DELAGE	DE LAGE LANDEN PUBLIC FINANCE				
09/01/2025	592013665	AC - GOLF CART LEASE	12,600.00	18606	09/11/2025
TOTAL FOR: DE LAGE LANDEN PUBLIC FINANCE			12,600.00		
DEAN CHAP	DEAN CHAPMAN				
08/28/2025	082725	BURG DAYS OF SUMMER ENTERTAINMENT - BAND	800.00	18554	08/28/2025
TOTAL FOR: DEAN CHAPMAN			800.00		
DELTA	DELTA DENTAL				
09/01/2025	RIS0006558126	DENTAL INSURANCE - SEPTEMBER 2025	2,337.97	18530	08/21/2025
TOTAL FOR: DELTA DENTAL			2,337.97		
DENOAYER	DENOAYER FORD				
09/01/2025	142336	VPD VEHICLE MAINTENANCE	242.62	18607	09/11/2025
TOTAL FOR: DENOAYER FORD			242.62		
GALESBURG	DORRANCE FORD				
08/07/2025	26080237	VPD VEHICLE MAINTNEANCE	253.50	18608	09/11/2025
TOTAL FOR: DORRANCE FORD			253.50		

Vendor Code Inv. Date	Vendor Name Invoice	Description	Amount	Check #	Check Date
1287 08/19/2025	EDS BREADS, LLC 19982	AC - FOOD & BEV	132.68	18563	08/28/2025
TOTAL FOR: EDS BREADS, LLC			132.68		
EPS	EPS SECURITY				
09/01/2025	A883625	DPW ALARM AGREEMENT - 10/1/25 - 12-31/25	330.72	18609	09/11/2025
09/01/2025	A883732	ACGC ALARM AGREEMENT - 10/1/25 - 12/31/25	362.82	18609	09/11/2025
TOTAL FOR: EPS SECURITY			693.54		
89	ETNA SUPPLY COMPANY				
08/20/2025	S106441510.002	WATER SYSTEM SUPPLIES - COUPLINGS	195.00	18531	08/21/2025
08/20/2025	S106441510.003	WATER SYSTEM SUPPLIES - COUPLING	546.00	18531	08/21/2025
08/20/2025	S106441510.004	WATER SYSTEM SUPPLIES - COUPLING	39.00	18531	08/21/2025
09/09/2025	S106441510.005	WATER SYSTEM SUPPLIES - METER HOUSING	200.00	18610	09/11/2025
TOTAL FOR: ETNA SUPPLY COMPANY			980.00		
FAST TRACK	FAST TRACK CLEANING SERVICES				
08/29/2025	082925	ACGC CLEANINGS	675.00	18583	09/04/2025
TOTAL FOR: FAST TRACK CLEANING SERVICES			675.00		
FINK'S	FINK'S EXCAVATING LLC				
07/09/2025	1355	HISTORIC VILLAGE REPAIRS	3,000.00	18611	09/11/2025
TOTAL FOR: FINK'S EXCAVATING LLC			3,000.00		
FRED	FREDERICK CONSTRUCTION				
08/14/2025	25-0319-00001	25-0319 VOV DEPOT BRICK RESTORATION	18,500.00	18532	08/21/2025
TOTAL FOR: FREDERICK CONSTRUCTION			18,500.00		
FUTURE	FUTURE AUTOMOTIVE WAREHOUSE				
09/04/2025	032725	DPW HOIST DEPOSIT	8,825.00	18584	09/04/2025
TOTAL FOR: FUTURE AUTOMOTIVE WAREHOUSE			8,825.00		

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Inv. Date	Invoice				
1061	GORDON FOOD SERVICE				
08/18/2025	803488915	AC - FOOD AND BEV COGS/OPERATING SUPPLIE	97.98	18533	08/21/2025
08/14/2025	912388201	AC - FOOD AND BEV COGS/OPERATING SUPPLIE	110.65	18533	08/21/2025
08/14/2025	912388202	AC - FOOD AND BEV COGS/OPERATING SUPPLIE	116.31	18533	08/21/2025
08/15/2025	912388240	AC - FOOD AND BEV COGS/OPERATING SUPPLIE	120.20	18533	08/21/2025
08/17/2025	912388359	AC - FOOD AND BEV COGS/OPERATING SUPPLIE	120.38	18533	08/21/2025
08/21/2025	912388620	AC - FOOD AND BEV COGS/OPERATING SUPPLIE	107.70	18564	08/28/2025
08/23/2025	912388753	AC - FOOD AND BEV COGS/OPERATING SUPPLIE	173.90	18564	08/28/2025
08/26/2025	912388894	AC - FOOD AND BEV COGS/OPERATING SUPPLIE	417.77	18564	08/28/2025
08/26/2025	912388895	AC - FOOD AND BEV COGS/OPERATING SUPPLIE	52.22	18564	08/28/2025
08/27/2025	912388972	AC - FOOD AND BEV COGS/OPERATING SUPPLIE	94.90	18612	09/11/2025
08/28/2025	912389031	AC - FOOD AND BEV COGS/OPERATING SUPPLIE	54.43	18612	09/11/2025
08/29/2025	912389034	AC - FOOD AND BEV COGS/OPERATING SUPPLIE	18.99	18612	09/11/2025
08/29/2025	912389123	AC - FOOD AND BEV COGS/OPERATING SUPPLIE	143.94	18612	09/11/2025
09/04/2025	912389385	AC - FOOD AND BEV COGS/OPERATING SUPPLIE	184.96	18612	09/11/2025
09/08/2025	912389646	AC - FOOD AND BEV COGS/OPERATING SUPPLIE	52.95	18612	09/11/2025
09/10/2025	912389779	AC - FOOD AND BEV COGS/OPERATING SUPPLIE	33.98	18612	09/11/2025
TOTAL FOR: GORDON FOOD SERVICE			1,901.26		
GPS	GPS INDUSTRIES				
09/01/2025	LEASE0130402	VISAGE GPS RENTAL FOR SEPTEMBER 2025	6,570.00	18613	09/11/2025
TOTAL FOR: GPS INDUSTRIES			6,570.00		
1547	GRIFFIN PEST SOLUTIONS, INC				
07/30/2025	2663195	OFFICE QUARTERLY PEST CONTROL	83.00	18534	08/21/2025
08/11/2025	2675542	ACGC PEST CONTROL	139.00	18585	09/04/2025
09/08/2025	2686756	ACGC MONTHLY PEST CONTROL	139.00	18614	09/11/2025
TOTAL FOR: GRIFFIN PEST SOLUTIONS, INC			361.00		
897	GROSSMAN HORNE & CANNIZZARO, PC				
09/01/2025	14508	GENERAL LEGAL SERVICES	870.00	18615	09/11/2025
TOTAL FOR: GROSSMAN HORNE & CANNIZZARO, PC			870.00		

Vendor Code Inv. Date	Vendor Name Invoice	Description	Amount	Check #	Check Date
84	INDIANA MICHIGAN POWER				
08/22/2025	STMT 082225	ELECTRIC SERVICE AUGUST 2025 - 3600 E W AVE	1,403.44	18565	08/28/2025
08/22/2025	STMT 082225	ELECTRIC SERVICE AUGUST 2025 - 126 N KALAMAZOO	35.35	18565	08/28/2025
08/22/2025	STMT 082225	ELECTRIC SERVICE AUGUST 2025 - 300 N RICHARDSON BLDG 8	54.98	18565	08/28/2025
08/26/2025	STMT 082225	ELECTRIC SERVICE AUGUST 2025 - 251 W WASHINGTON	211.60	18586	09/04/2025
08/26/2025	STMT 082225	ELECTRIC SERVICE AUGUST 2025 - 3600 E W AVE	29.28	18586	09/04/2025
08/26/2025	STMT 082225	ELECTRIC SERVICE AUGUST 2025 - 126 N KALAMAZOO	969.49	18586	09/04/2025
08/26/2025	STMT 082225	ELECTRIC SERVICE AUGUST 2025 - 125 W HIGHWAY	131.53	18586	09/04/2025
08/26/2025	STMT 082625	ELECTRIC SERVICE AUGUST 2025 - 329 N RICHARDSON	62.45	18586	09/04/2025
08/26/2025	STMT 082625	ELECTRIC SERVICE AUGUST 2025 - 210 N MAIN ST	117.38	18586	09/04/2025
09/02/2025	STMT 090225	ELECTRIC SERVICE DPW DEPT - AUGUST 2025	1,653.08	18616	09/11/2025
TOTAL FOR: INDIANA MICHIGAN POWER			4,668.58		
1133	KALAMAZOO CITY TREASURER				
08/25/2025	STMT 082525	SEWER TREATMENT FEE - JULY 2025	28,900.00	18587	09/04/2025
TOTAL FOR: KALAMAZOO CITY TREASURER			28,900.00		
LADDS	LADD'S				
08/19/2025	01-72975	ACGC VEHICLE MAINTENANCE - FANS	546.51	18566	08/28/2025
08/12/2025	06-72037	ACGC GOLF CART REPAIRS - CART 13	337.58	18535	08/21/2025
08/13/2025	06-72233	ACGC GOLF CART REPAIRS - CART 8 & 34	353.33	18535	08/21/2025
09/05/2025	06-75403	ACGC GOLF CART REPAIRS - #17, 8 & 72	1,018.11	18617	09/11/2025
TOTAL FOR: LADD'S			2,255.53		
LAKELAND	LAKELAND ASPHALT CORP				
08/31/2025	46719	MICHIGAN STREET REPAIRS	55,248.60	18618	09/11/2025
08/31/2025	46720	2ND STREET ROAD REPAIRS	7,852.50	18618	09/11/2025
08/31/2025	46721	KENYON ST ROAD REPAIRS	6,992.50	18618	09/11/2025
TOTAL FOR: LAKELAND ASPHALT CORP			70,093.60		
LOU'S	LOU'S MARKET & DELI LLC				
08/13/2025	00040	CATERING FOR EDWARD ROSE OUTING	943.80	18567	08/28/2025
09/04/2025	00041	SENIOR BURG DAY FOOD	1,900.00	18588	09/04/2025
TOTAL FOR: LOU'S MARKET & DELI LLC			2,843.80		

Vendor Code	Vendor Name	Description	Inv. Date	Invoice	Amount	Check #	Check Date
LOWES	LOWE'S						
09/02/2025	STMT 090225	DPW SUPPLIES		597.89	18619	09/11/2025	
TOTAL FOR: LOWE'S				597.89			
MANNIK	MANNIK SMITH GROUP						
08/08/2025	135704	PARKS & REC MASTER PLAN UPDATE		961.00	18568	08/28/2025	
TOTAL FOR: MANNIK SMITH GROUP				961.00			
MARKIN	MARKIN CO						
09/04/2025	702-12	HOME REPAIR GRANT PROGRAM - 710 S DAVIS		14,829.50	18589	09/04/2025	
TOTAL FOR: MARKIN CO				14,829.50			
876	MCKENNA ASSOCIATES						
08/15/2025	23-076-21	23-076 PLANNING & ZONING SERVICES		1,500.00	18536	08/21/2025	
08/15/2025	25-029-2	25-029 ZONING ORDINANCE UPDATES		1,300.00	18536	08/21/2025	
TOTAL FOR: MCKENNA ASSOCIATES				2,800.00			
MICHIGAN P	MICHIGAN PUBLICATIONS						
09/04/2025	1855440	ORDINANCE PUBLICATION		77.50	18620	09/11/2025	
TOTAL FOR: MICHIGAN PUBLICATIONS				77.50			
MISC	MIKE MCNAUGHTON						
09/04/2025	090425	SENIORBURG DAY ENTERTAINMENT - BAND		300.00	18581	09/04/2025	
TOTAL FOR: MIKE MCNAUGHTON				300.00			
629	MOTOROLA SOLUTIONS, INC						
08/11/2025	8282176180	VPD SUPPLIES - PORTABLE RADIOS		45,176.80	18537	08/21/2025	
TOTAL FOR: MOTOROLA SOLUTIONS, INC				45,176.80			
462	MULLIN ENTERPRISES INC.						
07/31/2025	2025007	PARKS & REC PORTA JOHN RENTAL		908.00	18538	08/21/2025	
TOTAL FOR: MULLIN ENTERPRISES INC.				908.00			

Vendor Code	Vendor Name	Description	Amount	Check #	Check Date
Inv. Date	Invoice				
397	NAPA AUTO PARTS				
08/07/2025	260720	ACGC VEHICLE MIANTENANCE - DRIVELE	62.53	18539	08/21/2025
08/08/2025	260786	ACGC SUPPLIES - TOWELS, GLOVES, ETC	75.80	18539	08/21/2025
08/11/2025	260838	ACGC SUPPLIES - THREADLOCKER	85.96	18539	08/21/2025
08/11/2025	260873	ACGC REPAIRS - AIR FILTER	45.86	18539	08/21/2025
08/12/2025	260922	ACGC VEHICLE MAINTENANCE - AIR FILTER	91.72	18539	08/21/2025
08/13/2025	260972	ACGC VEHICLE MAINTENANCE & SUPPLIES	566.78	18539	08/21/2025
08/13/2025	260991	ACGC SUPPLIES & MAINTENANCE - HOSE, FILTER	92.58	18621	09/11/2025
08/18/2025	261218	ACGC MAINTENANCE - WIRES & BATTERY	167.08	18539	08/21/2025
08/19/2025	261264	ACGC MAINTENANCE - WIRES	80.00	18539	08/21/2025
08/21/2025	261407	ACGC VEHICLE MAINTENANCE - CONNECTORS, ETC	311.35	18569	08/28/2025
08/22/2025	261516	ACGC VEHICLE MAINTENANCE - FUEL LINES	136.66	18569	08/28/2025
08/25/2025	261584	ACGC VEHICLE MAINTENANCE - BATTERY	83.69	18569	08/28/2025
08/27/2025	261702	ACGC SUPPLIES - SERVICE CART	156.62	18569	08/28/2025
08/28/2025	261737	ACGC SUPPLIES - HARDWARE KIT	38.71	18621	09/11/2025
08/28/2025	261742	ACGC SUPPLIES - TOWELS	82.83	18621	09/11/2025
08/28/2025	261812	ACGC VEHICLE MAINTENANCE - BATTERY	119.82	18621	09/11/2025
08/29/2025	261861	ACGC VEHICLE MAINTENANCE - FUEL LINE	61.83	18621	09/11/2025
09/02/2025	261934	ACGC VEHICLE MAINTENANCE	25.37	18621	09/11/2025
09/03/2025	261988	ACGC VEHICLE MAINTENANCE - OIL FILTER	52.71	18621	09/11/2025
09/04/2025	262072	SEWER SYSTEM REPAIRS - HOSE CLAMP, ETC	63.60	18621	09/11/2025
09/04/2025	262099	SEWER SYSTEM REPAIRS - CONNECTORS	6.35	18621	09/11/2025
09/05/2025	262169	ACGC VEHICLE MAINTENANCE - AIR FILTER	144.20	18621	09/11/2025
TOTAL FOR: NAPA AUTO PARTS			2,552.05		
P & W GOLF P & W GOLF SUPPLY LLC					
07/01/2025	INV150106	ACGC SUPPLIES - TEES	347.52	18540	08/21/2025
TOTAL FOR: P & W GOLF SUPPLY LLC			347.52		
PEPSI PEPSI-COLA					
08/20/2025	50413007	BEVERAGE COGS	960.30	18570	08/28/2025
TOTAL FOR: PEPSI-COLA			960.30		
PERCEPTIVE PERCEPTIVE SERVICE & OPERATIONS					
08/31/2025	10020	WATER OPERATIONS AGREEMENT - SUGUST 2025	2,801.97	18622	09/11/2025
TOTAL FOR: PERCEPTIVE SERVICE & OPERATIONS			2,801.97		
1117 PITNEY BOWES GLOBAL FINANCIAL SVCS					
08/12/2025	3321158524	POSTAGE METER LEASE	161.10	18541	08/21/2025
TOTAL FOR: PITNEY BOWES GLOBAL FINANCIAL SVCS			161.10		

Vendor Code	Vendor Name	Description	Amount	Check #	Check Date
Inv. Date	Invoice				
402	PREIN & NEWHOF				
09/04/2025	125919	WATER TESTING - AUGUST 2025	100.00	18623	09/11/2025
TOTAL FOR: PREIN & NEWHOF			100.00		
R&M	R&M DRAG WELDING & FABRICATING				
08/20/2025	3749	DPW VEHICLE REPAIRS - BATTERY BOXES	1,632.62	18571	08/28/2025
TOTAL FOR: R&M DRAG WELDING & FABRICATING			1,632.62		
1286	R&R PRODUCTS, INC				
08/13/2025	CD3065667	ACGC VEHICLE MAINTENANCE - ROLLER ASSY	268.20	18542	08/21/2025
08/15/2025	CD3066635	ACGC VEHICLE MAINTENANCE - BEARING & ENGINE	2,159.35	18542	08/21/2025
09/03/2025	CD3073503	ACGC VEHICLE MAINTENANCE - LAPPING COMPOUND	196.35	18624	09/11/2025
09/03/2025	CD3073613	ACGC VEHICLE MAINTENANCE - BEARING	113.25	18624	09/11/2025
TOTAL FOR: R&R PRODUCTS, INC			2,737.15		
RW LAPINE	R.W. LAPINE INC.				
08/27/2025	71377	HISTORIC VILLAGE REPAIRS	996.67	18625	09/11/2025
TOTAL FOR: R.W. LAPINE INC.			996.67		
REINDERS	REINDERS				
08/18/2025	2066783-00	ACGC COURSE SUPPLIES - POND PUCK	277.38	18572	08/28/2025
TOTAL FOR: REINDERS			277.38		
RENAISSANC	RENAISSANCE GOLF MANAGEMENT GROUP				
07/31/2025	20240339	JULY 2025 MANAGEMENT FEE & PHONE	3,483.33	18626	09/11/2025
07/31/2025	20240340	ACGC BEV CART, POWER WASHER & TRASH CANS	10,810.38	18626	09/11/2025
09/06/2025	20240342	SEPTEMBER MANAGEMENT FEE, PHONE SERVICE & SUPPLIES	4,946.16	18626	09/11/2025
TOTAL FOR: RENAISSANCE GOLF MANAGEMENT GROUP			19,239.87		
881	REPUBLIC WASTE SERVICES				
08/25/2025	0249-008643024	TRASH COLLECTION SERVICES - SEPTEMBER 2025	1,090.99	18590	09/04/2025
TOTAL FOR: REPUBLIC WASTE SERVICES			1,090.99		
RESTAURANT	RESTAURANT SUPPLY LLC				
06/18/2025	INV-624559	DDA FENCING	3,024.80	18627	09/11/2025
TOTAL FOR: RESTAURANT SUPPLY LLC			3,024.80		

Vendor Code Inv. Date	Vendor Name Invoice	Description	Amount	Check #	Check Date
REVELS	REVELS TURF & TRACTOR, LLC				
08/20/2025	362058	ACGC VEHICLE MAINTENANCE - CHAIN LINK, BLADE	352.67	18573	08/28/2025
08/22/2025	362388	ACGC VEHICLE MAINTENANCE - BEARING, WASHER, ETC	455.90	18573	08/28/2025
08/21/2025	862258	ACGC VEHICLE MAINTENANCE - SPINDLE ASSEMBLY	1,025.90	18573	08/28/2025
TOTAL FOR: REVELS TURF & TRACTOR, LLC			1,834.47		
870	RIETH-RILEY CONSTRUCTION CO. INC				
08/11/2025	3306438	SURFACE MAINTENANCE	181.57	18543	08/21/2025
TOTAL FOR: RIETH-RILEY CONSTRUCTION CO. INC			181.57		
MISC	ROBERT WINCHESTER				
08/28/2025	082825	GREEN FEE OVERPAYMENT/REIMBURSEMENT	65.00	18574	08/28/2025
TOTAL FOR: ROBERT WINCHESTER			65.00		
180	SAFETY SERVICES INC.				
08/12/2025	143131	DPW SUPPLIES - FIRST AID KITS	210.24	18544	08/21/2025
TOTAL FOR: SAFETY SERVICES INC.			210.24		
26	SEVERENCE ELECTRIC CO.				
08/13/2025	13758	STREET LIGHT REPAIRS	600.96	18545	08/21/2025
TOTAL FOR: SEVERENCE ELECTRIC CO.			600.96		
71	SIEGFRIED CRANDALL, PC				
08/31/2025	118164	ACCOUNTING SERVICES - AUGUST 2025	2,580.00	18628	09/11/2025
TOTAL FOR: SIEGFRIED CRANDALL, PC			2,580.00		
SITEONE	SITEONE LANDSCAPE SUPPLY				
08/07/2025	156911581-001	ACGC IRRIGATION REPAIRS - NOZZLE, ETC	1,658.24	18575	08/28/2025
09/08/2025	158160712-001	ACGC IRRIGATION REPAIRS	126.54	18629	09/11/2025
TOTAL FOR: SITEONE LANDSCAPE SUPPLY			1,784.78		
SKELETONES	SKELETONES				
08/20/2025	082025	BURG DAYS OF SUMMER ENTERTAINMENT - BAND	650.00	18522	08/20/2025
TOTAL FOR: SKELETONES			650.00		
1191	SOUTH CENTRAL MICHIGAN CONSTRUCTION				
09/02/2025	4395	402 & 406 N SPRUCE LOT LINE ADJUSTMENT	50.00	18630	09/11/2025
TOTAL FOR: SOUTH CENTRAL MICHIGAN CONSTRUCTION			50.00		

Vendor Code	Vendor Name	Description	Inv. Date	Invoice	Amount	Check #	Check Date
1200	SPARTAN DISTRIBUTORS						
08/19/2025	7019201-00	ACGC VEHICLE MAINTENANCE - SPINDLE		396.79	18631	09/11/2025	
TOTAL FOR: SPARTAN DISTRIBUTORS				396.79			
752	SPARTAN STORES, LLC.						
08/05/2025	503294	WATER FOR INFANTS		293.16	18576	08/28/2025	
08/16/2025	562443	FOOD AND BEVERAGE COGS		52.72	18576	08/28/2025	
09/01/2025	STMT 090125	FOOD AND BEVERAGE COGS		95.86	18632	09/11/2025	
TOTAL FOR: SPARTAN STORES, LLC.				441.74			
STATE CHEM	STATE CHEMICAL SOLUTIONS						
08/15/2025	903889720	WASTEWATER TREATMENT PROGRAM		1,330.95	18546	08/21/2025	
TOTAL FOR: STATE CHEMICAL SOLUTIONS				1,330.95			
791	STATE OF MICHIGAN						
09/04/2025	551-662814	TOKEN FEE FROM 7/1/25 - 9/30/25		33.00	18633	09/11/2025	
TOTAL FOR: STATE OF MICHIGAN				33.00			
1543	SUPER FLEET						
08/17/2025	STMT 081725	POLICE CAR WASHES		34.00	18577	08/28/2025	
TOTAL FOR: SUPER FLEET				34.00			
SYSKO	SYSKO GRAND RAPIDS						
08/25/2025	168A352Z	ACGC COGS		71.09	18578	08/28/2025	
08/18/2025	568344727	ACGC COGS		1,303.24	18547	08/21/2025	
08/21/2025	568349280	ACGC COGS		1,060.53	18547	08/21/2025	
08/25/2025	568356542	ACGC COGS		1,487.71	18578	08/28/2025	
08/28/2025	568361201	ACGC COGS		984.21	18578	08/28/2025	
09/01/2025	568368320	ACGC COGS		1,681.79	18634	09/11/2025	
09/04/2025	568373962	ACGC COGS		1,467.01	18634	09/11/2025	
09/08/2025	568381136	ACGC COGS		1,766.43	18634	09/11/2025	
09/11/2025	568385096	ACGC COGS		1,588.95	18634	09/11/2025	
TOTAL FOR: SYSKO GRAND RAPIDS				11,410.96			
TAAN	TAAN, LLC						
08/15/2025	254389	SIGN BED MAINTENANCE		1,735.00	18548	08/21/2025	
TOTAL FOR: TAAN, LLC				1,735.00			

Vendor Code	Vendor Name	Description	Amount	Check #	Check Date
Inv. Date	Invoice				
THAD REEDE	THAD REEDER AUTOMOTIVE				
08/12/2025	20097	VPD VEHICLE REPAIRS - CAR 4	133.32	18549	08/21/2025
TOTAL FOR: THAD REEDER AUTOMOTIVE			133.32		
THE IMAGE	THE IMAGE SHOPPE				
08/29/2025	10225	MONTHLY WEBSITE CONTRACT	2,000.00	18591	09/04/2025
TOTAL FOR: THE IMAGE SHOPPE			2,000.00		
UNUM	UNUM LIFE INSURANCE CO OF AMERICA				
08/14/2025	0659300-001 2	LIFE INSURANCE AND VISION PREMIUMS - SEPT 2025	1,115.33	18550	08/21/2025
TOTAL FOR: UNUM LIFE INSURANCE CO OF AMERICA			1,115.33		
VAC SHACK	VACK SHACK				
08/19/2025	718876	ACGC MAINTENANCE - VACUUM	100.00	18551	08/21/2025
TOTAL FOR: VACK SHACK			100.00		
VC3	VC3 INC				
08/25/2025	VC3-217542	MICROSOFT 365 & HOST EXCHANGE, NEC ANNUAL COMMITMENT	174.85	18579	08/28/2025
TOTAL FOR: VC3 INC			174.85		
1243	VERIZON WIRELESS				
09/01/2025	6122422678	TELEPHONE/WIFI CARDS 8/02/25 - 9/01/25	529.40	18635	09/11/2025
TOTAL FOR: VERIZON WIRELESS			529.40		
639	VESTIS				
08/30/2025	6310534709	MATS FOR OFFICE & 6310531932	101.76	18636	09/11/2025
TOTAL FOR: VESTIS			101.76		
CAC	VICKSBURG ARTS				
09/01/2025	1052	BURG DAYS OF SUMMER ARTS PROGRAM	2,625.00	18637	09/11/2025
TOTAL FOR: VICKSBURG ARTS			2,625.00		

INVOICE APPROVAL BY INVOICE REPORT
INVOICE ENTRY DATES 08/15/2025 - 09/11/2025
BOTH JOURNALIZED AND UNJOURNALIZED
BOTH OPEN AND PAID

Vendor Code	Vendor Name	Description	Amount	Check #	Check Date
Inv. Date	Invoice				
75	VICKSBURG HARDWARE STORE LLC				
08/12/2025	BK20236328	ACGC MAINTENANCE - MISC MERCH, HOSE PARTS	32.48	18552	08/21/2025
08/13/2025	BK20236360	DPW SUPPLIES - MIDWEST FASTENER, ETC	31.98	18580	08/28/2025
08/14/2025	BK20236392	ACGC VEHICLE MAINTENANCE - MIDWEST FASTENER	9.52	18552	08/21/2025
08/18/2025	BK20236474	DPW SUPPLIES - DRILL BIT	2.79	18580	08/28/2025
08/18/2025	BK20236477	DPW SUPPLIES - MIDWEST FASTENER	3.20	18580	08/28/2025
08/18/2025	BK20236482	ACGC MAINTENANCE - HOSE BARB	8.78	18552	08/21/2025
08/19/2025	BK20236517	ACGC COURSE SUPPLIES - BE & WAS KILLER	19.87	18580	08/28/2025
08/22/2025	BK20236604	DPW SUPPLIES - SCISSORS	5.99	18580	08/28/2025
08/23/2025	BK20236643	ACGC VEHICLE MAINTENANCE - MIDWEST FASTENER	91.93	18580	08/28/2025
08/27/2025	BK20236725	DPW SUPPLIES - WD40	20.98	18592	09/04/2025
08/27/2025	BK20236727	ACGC VEHICLE MAINTENANCE - MIDWEST FASTENER	15.46	18580	08/28/2025
08/28/2025	BK20236746	DPW SUPPLIES - MIDWEST FASTENER	8.95	18592	09/04/2025
09/02/2025	BK20236848	ACGC COURSE SUPPLIES - MIDWEST FASTENER, CLIP CAP	24.56	18638	09/11/2025
09/04/2025	BK20236904	ACGC SUPPLIES - CEMENT	18.99	18638	09/11/2025
09/04/2025	BK20236909	DPW SUPPLIES - CLEANER	8.77	18638	09/11/2025
09/04/2025	BK20236917	ACGC COURSE SUPPLIES - HOSE BARBS, & RACHET	75.53	18638	09/11/2025
08/08/2025	FT20651159	DPW SUPPLIES - CEMENT PAIL	17.99	18580	08/28/2025
08/08/2025	FT20651165	ACGC COURSE SUPPLIES - FULLY SYNTH PACKING	36.98	18552	08/21/2025
08/12/2025	FT20651377	DPW SUPPLIES - MISC MERCH	97.20	18580	08/28/2025
08/13/2025	FT20651450	DPW SUPPLIES - INSECT DUST	21.99	18580	08/28/2025
08/15/2025	FT20651517	ACGC COURSE SUPPLIES - SLIP CAP, ETC	30.94	18552	08/21/2025
08/18/2025	FT20651667	ACGC MAINTENANCE - CLEANER, ETC	23.64	18552	08/21/2025
08/22/2025	FT20651839	ACGC CLUBHOUSE SUPPLIES - BATTERY, MIDWEST FASTENER	19.92	18580	08/28/2025
08/26/2025	FT20652011	DPW SUPPLIES - BAR OIL	8.49	18592	09/04/2025
08/30/2025	FT20652223	ACGC SUPPLIES - TAPE	3.99	18592	09/04/2025
09/04/2025	FT20652410	DPW SUPPLIES - PINE POWER	13.78	18638	09/11/2025
TOTAL FOR: VICKSBURG HARDWARE STORE LLC			654.70		
VITAL	VITAL RECORDS CONTROL				
08/31/2025	5381928	SHREDDING SERVICES	35.00	18639	09/11/2025
TOTAL FOR: VITAL RECORDS CONTROL			35.00		
VRT	VRT ENTERPRISES, INC.				
09/07/2025	25-109475	AC - PORTABLE TOILET SERVICES	620.00	18640	09/11/2025
TOTAL FOR: VRT ENTERPRISES, INC.			620.00		

Vendor Code	Vendor Name	Description	Inv. Date	Invoice	Amount	Check #	Check Date
WEED MAN	WEED MAN & MOSQUITO HERO		07/16/2025	740298	138.36	18593	09/04/2025
		OFFICE GRUB CONTROL			138.36		
TOTAL FOR: WEED MAN & MOSQUITO HERO							
WELLS FARG	WELLS FARGO		08/28/2025	5035646010	187.00	18594	09/04/2025
		COPIER LEASE AGREEMENT			187.00		
TOTAL FOR: WELLS FARGO							
LAVALLEY	WILLIAM LAVALLEY		08/20/2025	082025	600.00	18523	08/20/2025
		BURG DAYS OF SUMMER ENTERTAINMENT - BAND			600.00		
TOTAL FOR: WILLIAM LAVALLEY							
TOTAL - ALL VENDORS					577,548.41		

SEP 10 2025

Paid!

Hilchen
362180

MOBILE FOOD VENDOR APPLICATION

Provide a copy of your proof of insurance for the vehicle (food truck) as well as your commercial general liability policy per the ordinance

NAME OF BUSINESS	Cinderellas Food Truck
ADDRESS OF BUSINESS	2472 Stanley Ave
City/State/Zip	Portage MI 49002
BUSINESS PHONE	269 544 9102
Any assumed names/trade/or firm names in which you intend to do business:	
Location of Mobile Food Vendor Vehicle 2472 Stanley Ave Portage MI	
Anticipated length of business: (List specific dates.)	
Business Hours: From: to	
Location in the Village used to carry on applicant's business Harvest Fest Nicksburg	

NATURE OF BUSINESS AND TYPE(s) OF GOODS AND/OR SERVICES OFFERED:
Food truck, chie sand, PE, BBQ, Pork
Brussel sprouts,
Harvest Fest

Owner's Full Name Rackley Kathryn E
Last First MI

Business Owner Signature: K Rackley
TAX ID # 378806246

Driver's License Number H-154-4001 210 346 State: MI

Residence 2472 Stanley Portage MI 49002
Street Address/Apt. # City State Zip Code

Business Address (if different than business address above; or provide corporation information)
Same

Residence Telephone (269) 544 9102 Email Address Kathryn.havenaar@gmail

Name of Person having the management or supervision of the business while in the Village

Full Name _____
Last First MI

VILLAGE OF VICKSBURG
126 N. Kalamazoo Ave. Vicksburg, MI 49097
269-649-1919

VILLAGE FACILITY RENTAL APPLICATION

This application will assist the Village in making an informed decision in reference to your request to hold an event at the village facility. If approved by the Village Manager, Police, and DPW your request will be forwarded to the Village Council for final approval. Your attendance at the Village Council meeting is recommended as they may have questions of this request.

TODAY'S DATE: August 26, 2025

NAME OF EVENT: Community Impact Weekend

DATE OF EVENT: Oct 19, 2025 ALTERNATE DATE (IF APPLICABLE) ---

TIME OF EVENT: 7am - 2pm

NAME OF BUSINESS/ORGANIZATION: The Bridge Church-Vicksburg

NAME OF CONTACT: Stacy French

CONTACT PHONE NUMBER: (269) 330-0614

EMAIL ADDRESS: Stacy.french@thebridge.mi.org

ADDRESS: 501 E. Highway Street, Vicksburg MI 49097

Name on refund check: The Bridge Ministries - The Bridge Church

Address to send refund check: 7200 Angling Road, Portage, MI 49024

☒ PAVILION - Private event: ~~\$200~~ ^{\$300} due with application, ~~\$150~~ ^{\$100} refunded for cancellations, ~~\$100~~ ^{\$175} refunded if cleaned up and no damage.

☐ GAZEBO - \$50 due with application, \$25 refunded if cleaned up and no damage.

☐ HISTORIC VILLAGE GROUNDS - \$100 due with application, \$50 refunded if cleaned up and no damage.

☐ DISC GOLF COURSE - \$50 due with application, \$25 refunded if cleaned up and no damage.

☐ CLARK PARK - No charge, not exclusive use

☐ SUNSET PARK - No charge, not exclusive use

☐ OSWALT PARK - No charge, not exclusive use

☐ RECREATION AREA - No charge, not exclusive use

☐ BIKE TRAIL - No charge, not exclusive use

SERVICES REQUESTED:

☐ Barricade ☐ Security ☒ Picnic Tables ☐ Traffic Control

☐ Parking ☐ Crossing Guard ☐ Bathrooms (not available at all facilities)

☐ Road Blockage ☐ Other

Comments:

SIGNATURE:

Wendy L. Carter

PRINT NAME:

Wendy L. Carter

September 9, 2025

Jim Mallery
Village of Vicksburg
126 N. Kalamazoo Ave.
Vicksburg, MI 49097

RE: Water System Improvements and Kalamazoo Street Sanitary Sewer Replacement

Dear Mr. Mallery:

Thank you for the opportunity to provide the following proposal for your consideration. This proposal includes preliminary data collection services necessary for the upcoming the water system improvement and sanitary sewer replacement project.

It is our understanding that the project scope includes replacing all the water main and lead service lines in the highlighted areas on the enclosed maps. The Village anticipates receiving a grant through congressionally directed spending (CDS) to partially fund these water system improvements. It is also our understanding that the Village would like to replace the aging sanitary sewer on Kalamazoo Street from Highway Street north to Prairie Street as part of this project.

Our proposed scope of work for this preliminary phase includes the following:

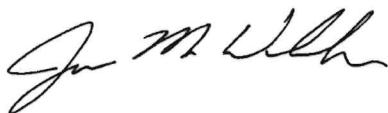
- Complete topographical survey and base plan mapping
- Complete 27 soil borings (10'-15' deep)

We propose completing these services for a lump sum of \$70,000. A Professional Services Agreement is attached. If this is acceptable, please sign and return.

We appreciate the opportunity to submit this agreement and look forward to continuing our professional relationship with the Village of Vicksburg. Please call if you have any questions.

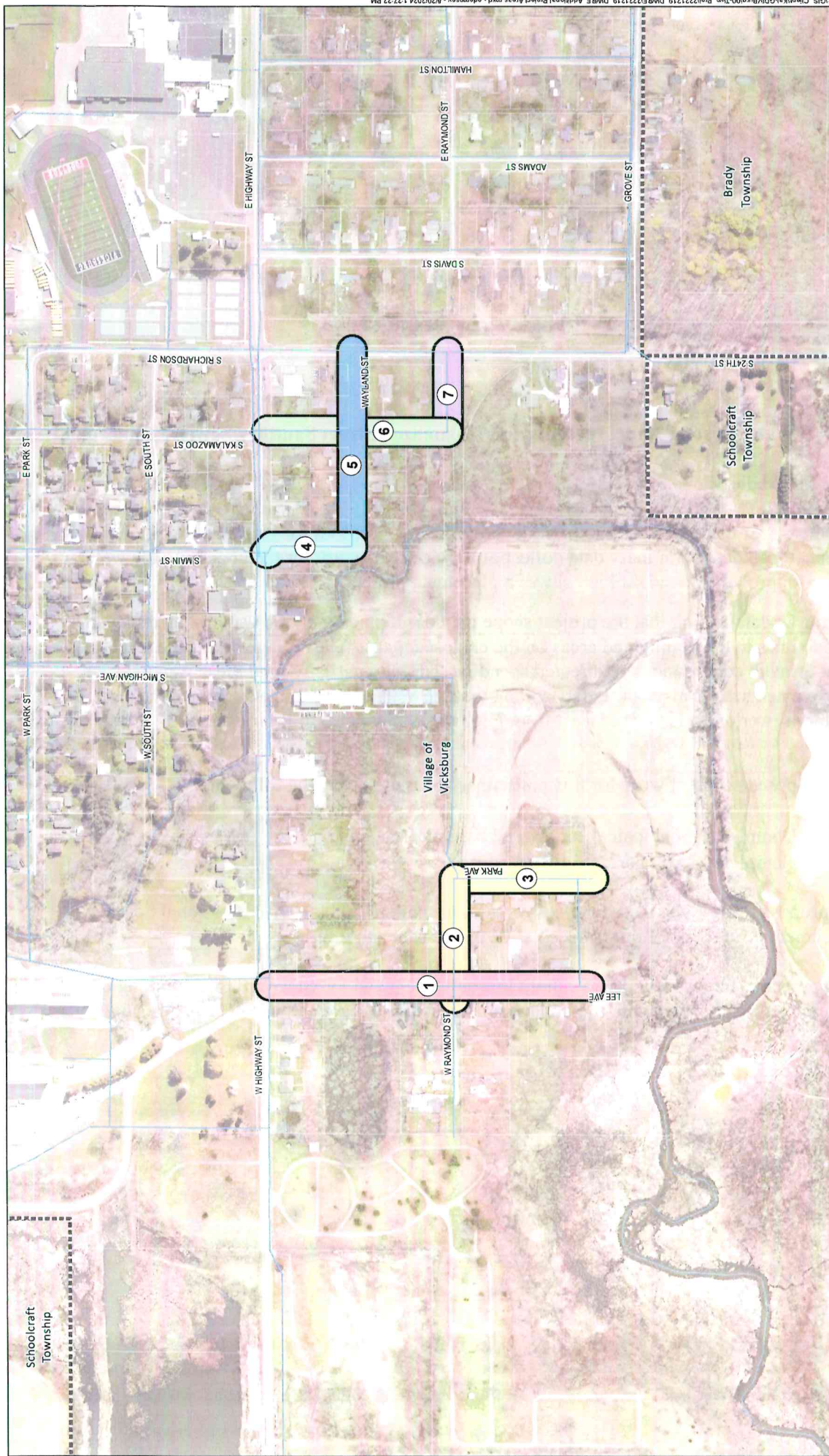
Sincerely,

Prein&Newhof











Jason Washler, P.E.

Enclosures: Terms and Conditions, Project Area Maps (2), PSA





VILLAGE OF VICKSBURG
 KALAMAZOO COUNTY, MICHIGAN
PROPOSED ADDITIONAL PROJECT AREAS
 FY24 DWSRF APPLICATION
 Prein&Newhof
 2/21/24

LEGEND

	1		3		6
	2		4		7
			5		

Proposed Project Area

 Water Main

 Municipal Boundary


 SCALE: 1" = 300'

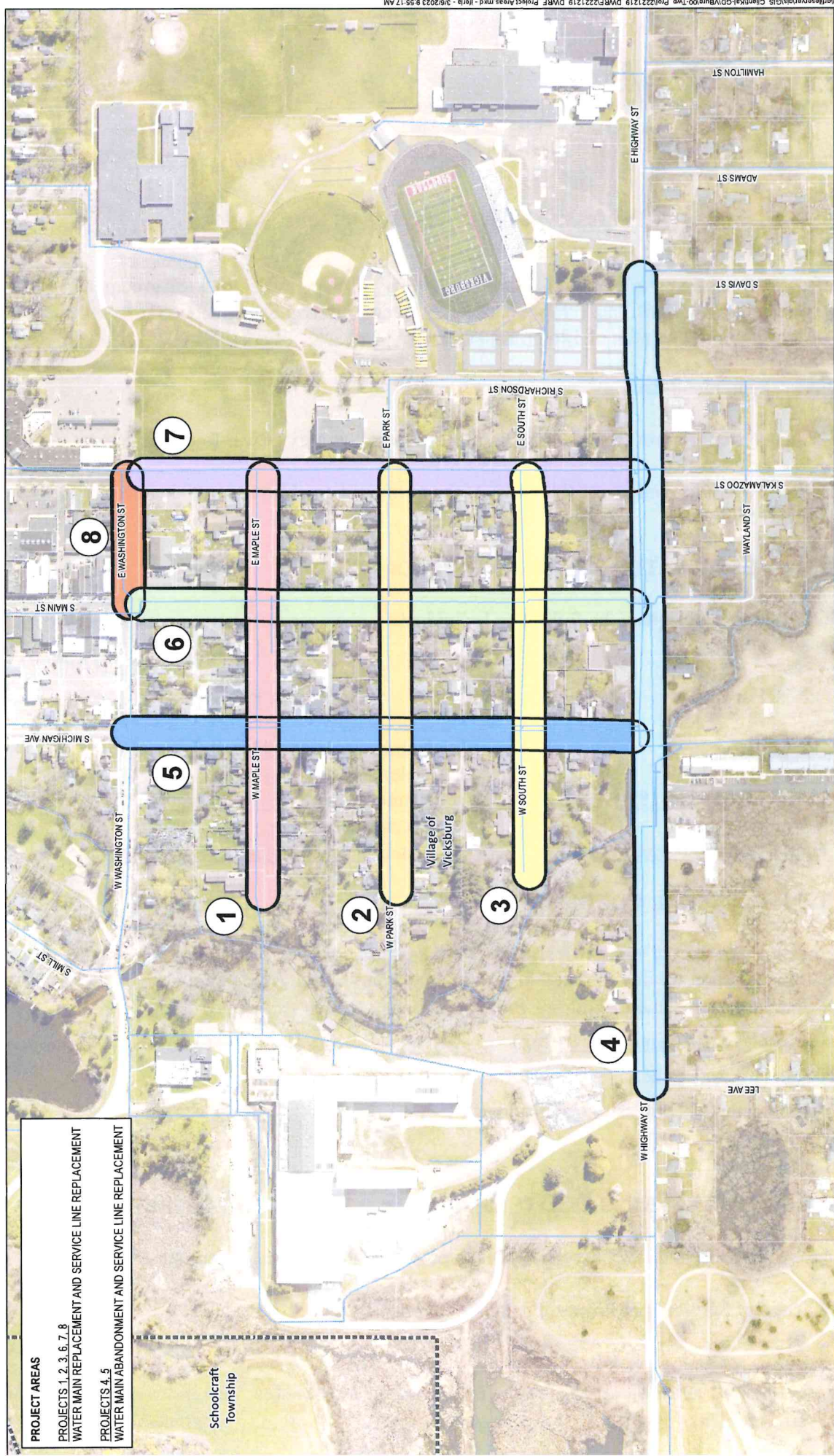
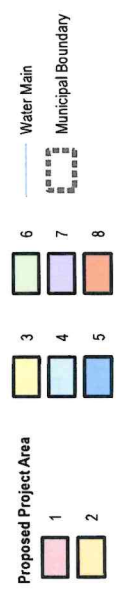
PROJECT AREAS
 PROJECTS 1, 2, 3, 6, 7, 8
 WATER MAIN REPLACEMENT AND SERVICE LINE REPLACEMENT
 PROJECTS 4, 5
 WATER MAIN ABANDONMENT AND SERVICE LINE REPLACEMENT

Schoolcraft
 Township

Village of
 Vicksburg



LEGEND



VILLAGE OF VICKSBURG
 KALAMAZOO COUNTY, MICHIGAN
PROPOSED PROJECT AREAS
 FY24 DWSRF APPLICATION
 Prein&Newhof
 2/21/19

Project No. 2221219

Professional Services Agreement

This Professional Services Agreement is made this 9th day of September 2025 (“Agreement”) by and between Prein & Newhof, Inc. (“P&N”), of 7123 Stadium Drive, Kalamazoo, MI 49009, and Village of Vicksburg (“Client”), of 126 N. Kalamazoo Ave., Vicksburg, MI 49097.

WHEREAS Client intends to:

Water System Improvements and Kalamazoo Street Sanitary Sewer Replacement

NOW THEREFORE, for and in consideration of the terms and conditions contained herein, the parties agree as follows:

ARTICLE 1 – DESIGNATED REPRESENTATIVES

Client and P&N each designate the following individuals as their representatives with respect to the Project.

For Client

Name: Jim Mallery
Title: Village Manager
Phone Number: (269) 649-1919
Facsimile Number:
Email: jmallery@vicksburgmi.org

For P&N

Name: Jason Washler, P.E.
Title: Project Manager
Phone Number: (616) 364-8491
Facsimile Number:
Email: jwashler@preinnewhof.com

ARTICLE 2 – GENERAL CONDITIONS

This Agreement consists of this Professional Services Agreement and the following documents which by this reference are incorporated into and made a part of this Agreement.

- ☒ P&N Standard Terms and Conditions for Professional Services
- ☒ P&N Proposal dated September 9, 2025
- ☐ P&N Standard Rate Schedule
- ☐ P&N Supplemental Terms and Conditions
- ☐ Other:

ARTICLE 3 – ENGINEERING SERVICES PROVIDED UNDER THIS AGREEMENT:

Client hereby requests, and P&N hereby agrees to provide, the following services:

- ☒ P&N Scope of Services per Proposal dated September 9, 2025

☐ Scope of Services defined as follows:

ARTICLE 4 – COMPENSATION:

☒ Lump Sum for Services Described in Article 3 above - \$70,000.

Additional services to be billed per P&N's Standard Rate Schedule in effect on the date the additional service are performed.

☐ Hourly Billing Rates plus Reimbursable Expenses per P&N's Standard Rate Schedule in effect on the date services are performed.

☐ Other:

ARTICLE 5 – ADDITIONAL TERMS (If any)

None

This Agreement constitutes the entire Agreement between P&N and Client and supersedes all prior written or oral understandings. This Agreement may not be altered, modified or amended, except in writing properly executed by authorized representatives of P&N and Client.

Accepted for:

Accepted for:

Prein&Newhof, Inc.

Client: Village of Vicksburg

By:

By:

Printed Name: Jason Washler, P.E.

Printed Name: _____

Title: Vice President

Title: _____

Date: September 12, 2022

Date: _____

Standard Terms & Conditions

- A. General** - As used in this Prein&Newhof Standard Terms and Conditions for Professional Services (hereinafter "Terms and Conditions"), unless the context otherwise indicates: the term "Agreement" means the Professional Services Agreement inclusive of all documents incorporated by reference including but not limited to this P&N Standard Terms and Conditions for Professional Services; the term "Engineer" refers to Prein & Newhof, Inc.; and the term "Client" refers to the other party to the Professional Services Agreement.

These Terms and Conditions shall be governed in all respects by the laws of the United States of America and by the laws of the State of Michigan.

- B. Standard of Care** - The standard of care for all professional and related services performed or furnished by Engineer under the Agreement will be the care and skill ordinarily used by members of Engineer's profession of ordinary learning, judgment or skill practicing under the same or similar circumstances in the same or similar community, at the time the services are provided.
- C. Disclaimer of Warranties** - Engineer makes no warranties, expressed or implied, under the Agreement or otherwise.
- D. Construction/Field Observation** - If Client elects to have Engineer provide construction/field observation, client understands that construction/field observation is conducted to reduce, not eliminate the risk of problems arising during construction, and that provision of the service does not create a warranty or guarantee of any type. In all cases, the contractors, subcontractors, and/or any other persons performing any of the construction work, shall retain responsibility for the quality and completeness of the construction work and for adhering to the plans, specifications and other contract documents.
- E. Construction Means and Methods** - Engineer shall not have control or charge of and shall not be responsible for construction means, methods, techniques, sequences, or procedures, or for any safety precautions and programs in connection with the construction work, for the acts or omissions of the Contractor, Subcontractors, or any other persons performing any of the construction work, or for the failure of any of them to carry out the construction work in accordance with the plans, specifications or other contract documents.
- F. Opinions of Probable Costs** - Client acknowledges that Engineer has no control over market or contracting conditions and that Engineer's opinions of costs are based on experience, judgment, and information available at a specific period of time. Client agrees that Engineer makes no guarantees or warranties, express or implied, that costs will not vary from such opinions.
- G. Client Responsibilities**
1. Client shall provide all criteria, Client Standards, and full information as to the requirements necessary for Engineer to provide the professional services. Client shall designate in writing a person with authority to act on Client's behalf on all matters related to the Engineer's services. Client shall assume all responsibility for interpretation of contract documents and construction observation/field observation during times when Engineer has not been contracted to provide such services and shall waive any and all claims against Engineer that may be connected thereto.
 2. In the event the project site is not owned by the Client, the Client must obtain all necessary permission for Engineer to enter and conduct investigations on the project site. It is assumed that the Client possesses all necessary permits and licenses required for conducting the scope of services. Access negotiations may be performed at additional costs. Engineer will take reasonable precaution to minimize damage to land and structures with field equipment. Client assumes responsibility for all costs associated with protection and restoration of project site to conditions existing prior to Engineer's performance of services.
 3. The Client, on behalf of all owners of the subject project site, hereby grants permission to the Engineer to utilize a small unmanned aerial system (sUAS) for purposes of aerial mapping data acquisition. The Client is responsible to provide required notifications to the property owners of the subject project site and affected properties where the sUAS services will be performed. The Engineer will operate the sUAS in accordance with applicable State and Federal Laws.
- H. Hazardous or Contaminated Materials/Conditions**
1. Client will advise Engineer, in writing and prior to the commencement of its services, of all known or suspected Hazardous or Contaminated Materials/Conditions present at the site.
 2. Engineer and Client agree that the discovery of unknown or unconfirmed Hazardous or Contaminated Materials/Conditions constitutes a changed condition that may require Engineer to renegotiate the scope of or terminate its services. Engineer and Client also agree that the discovery of said Materials/Conditions may make it necessary for Engineer to take immediate measures to protect health, safety, and welfare of those performing Engineer's services. Client agrees to compensate Engineer for any costs incident to the discovery of said Materials/Conditions.
 3. Client acknowledges that Engineer cannot guarantee that contaminants do not exist at a project site. Similarly, a site

which is in fact unaffected by contaminants at the time of Engineer's surface or subsurface exploration may later, due to natural phenomena or human intervention, become contaminated. The Client waives any claim against Engineer, and agrees to defend, indemnify and hold Engineer harmless from any claims or liability for injury or loss in the event that Engineer does not detect the presence of contaminants through techniques commonly employed.

4. The Client recognizes that although Engineer is required by the nature of the services to have an understanding of the laws pertaining to environmental issues, Engineer cannot offer legal advice to the Client. Engineer urges that the Client seek legal assistance from a qualified attorney when such assistance is required. Furthermore, the Client is cautioned to not construe or assume that any representations made by Engineer in written or conversational settings constitute a legal representation of environmental law or practice.
5. Unless otherwise agreed to in writing, the scope of services does not include the analysis, characterization or disposal of wastes generated during investigation procedures. Should such wastes be generated during this investigation, the Client will contract directly with a qualified waste hauler and disposal facility.

I. Underground Utilities – To the extent that the Engineer, in performing its services, may impact underground utilities, Engineer shall make a reasonable effort to contact the owners of identified underground utilities that may be affected by the services for which Engineer has been contracted, including contacting the appropriate underground utility locating entities and reviewing utility drawings provided by others. Engineer will take reasonable precautions to avoid damage or injury to **underground** utilities and other underground structures. Client agrees to hold Engineer harmless for any damages to below ground utilities and structures not brought to Engineers attention and/or accurately shown or described on documents provided to Engineer.

J. Insurance

1. Engineer will maintain insurance for professional liability, general liability, worker's compensation, auto liability, and property damage in the amounts deemed appropriate by Engineer. Client will maintain insurance for general liability, worker's compensation, auto liability, and property damage in the amounts deemed appropriate by Client. Upon request, Client and Engineer shall each deliver certificates of insurance to the other evidencing their coverages.
2. Client shall require Contractors to purchase and maintain commercial general liability insurance and other insurance as specified in project contract documents. Client shall cause Engineer, Engineer's consultants, employees, and agents to be listed as additional insureds with respect to any Client or Contractor insurances related to projects for which Engineer provides services. Client agrees and must have Contractors agree to have their insurers endorse these policies to reflect that, in the event of payment of any loss or damages, subrogation rights under these Terms and Conditions are hereby waived by the insurer with respect to claims against Engineer.

K. Limitation of Liability - The total liability, in the aggregate, of Engineer and Engineer's officers, directors, partners, employees, agents, and consultants, whether jointly, severally or individually, to Client and anyone claiming by, through, or under Client, for any and all injuries, losses, damages and expenses, whatsoever, arising out of, resulting from, or in any way related to the Project or the Agreement, including but not limited to the performance of services under the Agreement, from any cause or causes whatsoever, including but not limited to the negligence, professional errors or omissions, strict liability or breach of contract or warranty, expressed or implied, of Engineer or Engineer's officers, directors, partners, employees, agents, consultants, or any of them, shall not exceed the amount of the compensation paid to Engineer under this Agreement, or the sum of fifty thousand dollars and no cents (\$50,000.00), whichever is less. Recoverable damages shall be limited to those that are direct damages. Engineer shall not be responsible for or held liable for special, indirect or consequential losses or damages, including but not limited to loss of use of equipment or facility, and loss of profits or revenue.

Client acknowledges that Engineer is a corporation and agrees that any claim made by Client arising out of any act or omission of any director, officer, or employee of Engineer, in the execution or performance of the Agreement, shall be made against Engineer and not against such director, officer, or employee.

L. Documents and Data

1. All documents prepared or furnished by Engineer under the Agreement are Engineer's instruments of service, and are and shall remain the property of Engineer.
2. Hard copies of any documents provided by Engineer shall control over documents furnished in electronic format. Client recognizes that data provided in electronic format can be corrupted or modified by the Client or others, unintentionally or otherwise. Consequently, the use of any data, conclusions or information obtained or derived from electronic media provided by Engineer will be at the Client's sole risk and without any liability, risk or legal exposure to Engineer, its employees, officers or consultants.
3. Any extrapolations, conclusions or assumptions derived by the Client or others from the data provided to the Client, either in hard copy or electronic format, will be at the Client's sole risk and full legal responsibility.

- M. Differing Site Conditions** - Client recognizes that actual site conditions may vary from the assumed site conditions or test locations used by Engineer as the basis of its design. Consequently, Engineer does not guarantee or warrant that actual site conditions will not vary from those used as the basis of Engineer's design, interpretations and recommendations. Engineer is not responsible for any costs or delays attributable to differing site conditions. .
- N. Terms of Payment** - Unless alternate terms are included in the Agreement, Client will be invoiced on a monthly basis until the completion of the **Project**. All monthly invoices are payable within 30 days of the date of the invoice. Should full payment of any invoice not be received within 30 days, the amount due shall bear a service charge of 1.5 percent per month or 18 percent per year plus the cost of collection, including reasonable attorney's fees. If Client has any objections to any invoice submitted by Engineer, Client must so advise Engineer in writing within fourteen (14) days of receipt of the invoice. Unless otherwise agreed, Engineer shall invoice Client based on hourly billing rates and direct costs current at the time of service performance. Outside costs such as, but not limited to, equipment, meals, lodging, fees, and subconsultants shall be actual costs plus 10 percent. In addition to any other remedies Engineer may have, Engineer shall have the absolute right to cease performing any services in the event payment has not been made on a current basis.
- O. Termination** - Either party may terminate services, either in part or in whole, by providing 10 calendar days written notice thereof to the other party. In such an event, Client shall pay Engineer for all services performed prior to receipt of such notice of **termination**, including reimbursable expenses, and for any shut-down costs incurred. Shut-down costs may, at Engineer's discretion, include expenses incurred for completion of analysis and records necessary to document Engineer's files and to protect its professional reputation.
- P. Severability and Waiver of Provisions** - Any provision or part of the Agreement held to be void or unenforceable under any laws or regulations shall be deemed stricken, and all remaining provisions shall continue to be valid and binding upon Client and P&N, who agree that the Agreement shall be reformed to replace such stricken provision or part thereof with a valid and enforceable **provision** that comes as close as possible to expressing the intention of the stricken provision. Non-enforcement of any provision by either party shall not constitute a waiver of that provision, nor shall it affect the enforceability of that provision or of the remainder of the Agreement.
- Q. Dispute Resolution** - If a dispute arises between the parties relating to the Agreement, the parties agree to use the following procedure prior to either party pursuing other available remedies:
1. Prior to commencing a lawsuit, the parties must attempt mediation to resolve any dispute. The parties will jointly appoint a mutually acceptable person not affiliated with either of the parties to act as mediator. If the parties are unable to agree on the mediator within twenty (20) calendar days, they shall seek assistance in such regard from the Circuit Court of the State and County wherein the Project is located, who shall appoint a mediator. Each party shall be responsible for paying all costs and expenses incurred by it, but shall split equally the fees and expenses of the mediator. The mediation shall proceed in accordance with the procedures established by the mediator.
 2. The parties shall pursue mediation in good faith and in a timely manner. In the event the mediation does not result in resolution of the dispute within thirty (30) calendar days, then, upon seven (7) calendar days' written notice to the other party, either party may pursue any other available remedy.
 3. In the event of any litigation arising from the Agreement, including without limitation any action to enforce or interpret any terms or conditions or performance of services under the Agreement, Engineer and Client agree that such action will be brought in the District or Circuit Court for the County of Kent, State of Michigan (or, if the federal courts have exclusive jurisdiction over the subject matter of the dispute, in the U.S. District Court for the Western District of Michigan), and the parties hereby submit to the exclusive jurisdiction of said court.
- R. Force Majeure** - Engineer shall not be liable for any loss or damage due to failure or delay in rendering any services called for under the Agreement resulting from any cause beyond Engineer's reasonable control.
- S. Assignment** - Neither party shall assign its rights, interests or obligations under this Agreement without the express written consent of the other party.
- T. Modification** - The Agreement may not be modified except in writing signed by the party against whom a modification is sought to be enforced.
- U. Survival** - All express representations, indemnifications, or limitations of liability included in the Agreement shall survive its completion or termination for any reason.
- V. Third-Party Beneficiary** - Client and Engineer agree that it is not intended that any provision of this Agreement establishes a third-party beneficiary giving or allowing any claim or right of action whatsoever by a third party.
- W. Fee Escalation** - Engineer's fees are based on its billing rates, which are adjusted annually. For multi-year projects, Engineer's fees incorporate an estimate of future billing rates. If inflation causes actual billing rates to exceed these estimates, Engineer reserves the right to adjust its fees accordingly.