

Prein&Newhof

Engineers ■ Surveyors ■ Environmental ■ Laboratory

February 28, 2014
2110268

Mr. Jason Berndt
Michigan Department of Environmental Quality
Resource Management Division
Community Drinking Water Unit
PO Box 30241
Lansing, MI 48909-7741

RE: Village of Vicksburg, Kalamazoo County, MI,
Wellhead Protection Grant, Quarterly Progress Report

Dear Mr. Berndt:

On behalf of the Village of Vicksburg, we are submitting the Progress Report for the second quarter. The quarterly report form and minutes are attached. Please contact me if you have any questions or need additional information.

Sincerely,

Prein&Newhof



Michael A. Schwartz, P.E.

Enclosure(s): Progress Report
Minutes
Agenda Package (February 27, 2014)

cc: Tracy Locey, Village of Vicksburg



Wellhead Protection Grant Program

Quarterly Team Meeting Progress Report

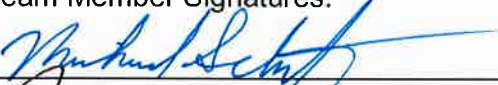


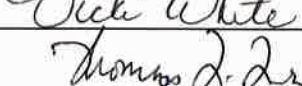
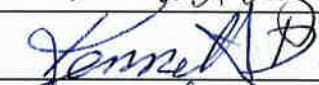




A Quarterly Team Meeting Progress Report must be submitted once each quarter during the agreement period. To complete the report, list the activities from Table 2: Grant Assistance Tabulation that were in progress during the quarter for which you are submitting the report. Enter the completion date or the anticipated completion date of those activities as well as any comments that are relevant to the completion date. Please submit report to MDEQ.

Community: Village of Vicksburg



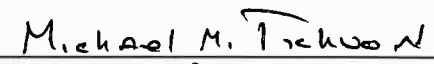

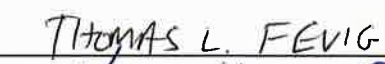


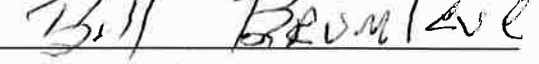

Date: 2/27/2014

Activity From Table 2 (located in the agreement)	Anticipated Completion Date	Comments
Consulting	09/30/2014	Quarterly reports, minutes of meetings, copies of public information developed, and list of public education activities conducted throughout the year
Promotional items	09/30/2014	Will purchase throughout the year.

Team Member Signatures:

Printed Name:

Michigan Department of Environmental Quality
 Resource Management Division
 Community Drinking Water Unit
 Attention: Jason Berndt
 P.O. Box 30241
 Lansing Michigan 48909-7741

Village of Vicksburg
WELLHEAD PROTECTION PROGRAM
Team Meeting – February 27, 2014 (Quarter 2)

MINUTES

1. Wellhead Protection Team – Attendance and Team Members

Name	Organization	Email
Michael Schwartz	Prein&Newhof	mschwartz@preinnewhof.com
Thomas Fevig	Bridge Organics	thomasfevig@aol.com
Tracy Locey	Brady Township	tlocey@vicksburgmi.org
Vicki White	South County Fire Authority	vwhite@skcfa.org
Ken Schippers	Village of Vicksburg - Manager	kschippers@vicksburgmi.org
Michael Tichnov	Angels Crossing Golf , Village Planning Commission	Tichvon12@hotmail.com
Joe Mapes	Sunset Association	Jjmapes7sbcglobal.net
William Brumleve	Village of Vicksburg Planning Commission	billbrumleve@hotmail.com
Heather Bishop	Kalamazoo County Health Department	hmbish@kalcounty.com

Mr. Schwartz welcomed everyone to the meeting. Sign-in sheet was passed around for signatures.

2. Copy of Submitted Document to MDEQ (Quarter 1)

Mr. Schwartz handed out an agenda package (copy enclosed) which also included the minutes of last quarter meeting.

3. Grant Status

- Discussed the current grant cycle – Budget of \$2000 for education items

Heather and Mike to look into quantity and prices for the following items: Carabiner, chip clips, pencils, HHW magnets, post it notes, highlighters, recycle bags, can cozies, little flashlights. Items would be engraved with WHPP information and website address.

4. Public Education and Participation

- Reviewed table of proposed activities dated 2/26/2014 as follow:
- Proposed placing an article in the new local paper “South County News” related to WHPP and Stormwater. The intent is to utilize the local paper instead of mailing spring and fall

newsletter from the Village. Proposed upcoming topic would be Household Hazardous Waste Collection.

- 2014 – Work with Steve Goss at Vicksburg Schools to be involved in public education. Keep school informed on how they can help (signs, posters, literature, etc.)
- Intent is to not provide WHPP information at the car show or the hearty hustle, as most people are not from the community. New plan is to have information at the Block Party/Art Hop event held on June 28th. Look at having of a product (mentioned above to purchase) along with IDEP and/or HHW brochures.
- Joe would like someone from the KCHSD present at the yearly homeowner's association meeting regarding maintaining septic systems.
- Ken will install the WHPP signs in spring.
- Mike will present the overall WHPP to the Village council in the near future.
- Planning Commission is intending to adopt environmental check list at next meeting.

5. Storm Water Model

- Heather Bishop brought the enviro-scape and groundwater storm water model and demonstrated both models. Tom F. will borrow the groundwater model for March 5th to demonstrate the model at the middle school science fair.

6. Next Meeting – All meetings at 11:45 am

- Thursday June 5, 2014 (Quarter 3)
- Thursday September 4, 2014 (Quarter 4)
- Thursday December 4, 2014 (Quarter 1)

Village of Vicksburg
WELLHEAD PROTECTION PROGRAM
February 27, 2014 (Quarter 2)

AGENDA

1. Wellhead Protection Team – Introductions

- Circulate Sign-In Sheet

2. Grant Status (and plan for next grant cycle)

- Grant cycle (FY 2014) – \$2,000 budget for educational materials – What items?

3. Public Education and Participation

- Inform and involve community about wellhead protection – Newsletter Document
- Review table of proposed activities – Updated Table – 2/27/2014
- Models – KCHSD

4. Next Meeting – All meetings at 11:45 am

- Thursday June 5, 2014 (Quarter 3)
- Thursday September 4, 2014 (Quarter 4)
- Thursday December 4, 2014 (Quarter 1)

February 4, 2014

To: Wellhead Protection Committee

Tom Fevig
Mike Tichvon
Bill Brumleve
Steve Goss
Heather Bishop
Joe Mapes
Tracy Locey
Don Ulsh
Vicki White
Ken Schippers
Chad Schippers

The quarterly meeting of the Wellhead Protection Committee has been scheduled for 11:45 a.m., Thursday, February 27, 2014 at the Vicksburg Community Center.

Please let me know if you will be unable to attend.

Lunch will be provided.

Thank you for your participation,

Tracy L. Locey
Village Clerk